



VILLAGE OF CUBA

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Cuba, New York 14727
www.cubany.org

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Michele Miller - Mayor
Steve Raub-Deputy Mayor
Jim Barnes- Trustee
Elizabeth Miller- Trustee
Thomas Taylor- Trustee

Corine Bump- Clerk/Treasurer
Lori Sweet- Deputy Clerk
Richard Hall- DPW Superintendent
Kevin Margerum- Code Enforcer

PRESENT: MAYOR MICHELE MILLER, TRUSTEE JIM BARNES,

PRESENT VIA ZOOM- TRUSTEE LIZA MILLER, TRUSTEE TOM TAYLOR, & TRUSTEE STEVE RAUB

ALSO, PRESENT: VIA ZOOM RICK HALL DPW SUPERINTENDENT-VIA , AND CORINE BUMP CLERK TREASURER

GUESTS:, CINDY COLLEY , ELLEN SCOTT, KATHY CHAMBERLAIN- ALSO PRESENT VIA ZOOM CINDY DUTTON FROM THE CUBA PATRIOT, CHIEF OF POLICE DUSTIN BURCH AND DAVE CROWLEY TOWN HISTORIAN ZOOM

MAYOR MILLER OPENED THE DECEMBER 14, 2020 MEETING WITH THE PLEDGE OF ALLEGIANCE AT 7:00 PM.

MAYOR MILLER THANKED ALL IN ATTENDANCE.

GUESTS: N/A

MINUTES:

DISCUSSION TOOK PLACE ON THE MINUTES OF THE 12.14.2020 MEETING. THE MINUTES WERE FORWARDED TO THE BOARD FOR REVIEW PRIOR TO TONIGHT'S MEETING.

TRUSTEE RAUB MADE A MOTION TO ACCEPT THE MINUTES AS WRITTEN WITH TRUSTEE BARNES GIVING A SECOND. ALL IN FAVOR AND THE MINUTES WERE APPROVED.

BILLS:

THE BILLS WERE REVIEWED BY MAYOR MILLER AND TRUSTEES RAUB AND TAYLOR PRIOR TO TONIGHT'S MEETING.

TRUSTEE TAYLOR MADE A MOTION TO APPROVE THE BILLS WITH TRUSTEE BARNES OFFERING A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.

APPROVAL OF CLAIMS AND BILL PAYMENT: ABSTRACTS VOUCHER #'S 202100276-202100336

GENERAL FUND- \$24,026.91, F \$9,988.43 G- \$12,535.31

POLICE REPORT: CHIEF BURCH GAVE HIS REPORT VIA ZOOM. THE POLICE DEPARTMENT HAS BEEN STAYING REGULARLY ACTIVE WITH THE UNIQUENESS OF THIS YEAR 2020. HE REPORTS HE WILL TRY TO ATTEND SOME MORE MEETINGS AND IF HE CANNOT ATTEND, HE WILL SEND ANOTHER REPRESENTATIVE. 2020 HAS SEEN 1,489 CALLS TO SERVICE W/ 295 FELONIES, MISDEMEANORS, OR VIOLATIONS. HE TOLD ALL IN ATTENDANCE MORE INFORMATION COULD BE FOUND ON THE WEBSITE AND THAT OVER \$50,000 IN STOLEN ITEMS HAS BEEN RECOVERED AND RETURNED

BUILDING INSP./CEO: MET WITH A CITIZEN TO REVIEW HIS CONCERNS WITH ADA COMPLIANCE AT THE FIRE HALL; SPECIFICALLY RELATED TO ENTRANCE REQUIREMENTS AND ACOUSTIC QUALITIES OF THE MEETING ROOM.

I STOPPED TO LOOK AT THE EXTERIOR OF THE FIRE HALL TO GET A CLEARER PICTURE OF THE CITIZEN'S CONCERNS.

FINAL PROGRESS INSPECTION FOR REROOF AT A UNION ST RESIDENCE.

FINAL PROGRESS INSPECTION FOR DEMOLITION OF HOUSE AT A BRISTOL ST. RESIDENCE.

PROGRESS INSPECTION FOR GARAGE CONSTRUCTION AT A SOUTH ST RESIDENCE.

PERFORMED PROGRESS INSPECTION AT A GREEN ST NEW DWELLING

FINAL PROGRESS INSPECTION FOR MUDROOM ADDITION AT A PROSPECT RESIDENCE.

MET WITH CHIEF SWEET TO REVIEW ADA REQUIREMENTS FOR THE FIRE HALL — RELATED TO A RECENT COMPLAINT. CHIEF SWEET ALSO DESCRIBED WHAT THEY HAVE DONE TO ADDRESS THE "ECHO" IN THE MEETING ROOM. WE ALSO DISCUSSED THE CONTINUING MATTER OF AVOIDABLE/NUISANCE ALARMS AT ERIN'S ISLE. I WILL FOLLOW UP WITH ERIN'S ISLE STAFF. *FULL REPORT ON FILE AT THE CLERK'S OFFICE.

TRUSTEE BARNES INQUIRED IF THERE WAS ANY MORE DISCUSSION WITH THE BAPTIST CHURCH REGARDING THE REPLACEMENT OF THE PRE-EXISTING SIDEWALK. MAYOR MILLER STATED SHE HAS SPOKEN WITH GARY SHAFFER SEVERAL TIMES, BUT NOTHING HAS BEEN DECIDED.

WASTEWATER PLANT REPORT:

- THE PLANT CONTINUES TO RUN WELL WITH NO EQUIPMENT PROBLEMS DURING THE LAST MONTH.
- THE DMR WAS SUBMITTED ON TIME THANKS TO OAKLEY SORTORE. ALL PARAMETERS WITHIN LIMITS.
- ROMAN COMPLETED THE TWO-WEEK BASIC OPERATIONS COURSE AT MORRISVILLE ON DECEMBER 11TH. HE PASSED WITH A 90%.
- JIM HAS BEEN DOING MOST OF THE DAILY DUTIES AT THE PLANT DURING THE WEEK WITH SOME HELP FROM THE PUBLIC WORKS CREW AND AMANDA BLAKE. OAKLEY AND ROMAN HAVE COVERED THE WEEKENDS.
- WE ARE STILL WAITING FOR KEL-KUR ELECTRIC TO REPLACE THE PROBLEMATIC BREAKER IN OUR PUMP PIT THAT WE HAD PROBLEMS WITH DURING HIGH WATER IN JULY. I CALLED TIM WALDEN TODAY FOR INFORMATION AND I AM WAITING FOR A CALL BACK.
- JIM SPOKE WITH KEVIN MAINE FROM RURAL WATER ON DECEMBER 7TH ABOUT THE GRANT MONEY THAT THE VILLAGE SHOULD BE RECEIVING FOR THE APPRENTICESHIP PROGRAM THAT ROMAN AND AMANDA ARE ENROLLED IN. WE SHOULD EVENTUALLY RECEIVE \$7,500 FOR EACH STUDENT SOMETIME IN 2021. THIS MONEY COULD THEN BE SPENT HOWEVER WE WISH, IF IT IS APPLIED TO WASTEWATER. KEVIN SAYS THAT AS FAR AS HE CAN DETERMINE, THE MONEY IS AVAILABLE BUT COVID IS HOLDING UP THE PROCESSING.
- WE RECEIVED A COMPLIANCE INSPECTION LETTER FROM THE MR. THOMPSON DATED NOVEMBER 17TH IN WHICH HE MADE SEVERAL REQUESTS. JIM RESPONDED TO MR. THOMPSON ON DECEMBER 7TH AND BELIEVE THAT I HAVE ADDRESSED ALL HIS CONCERNS. COPIES OF ALL CORRESPONDENCE IS AVAILABLE IF DESIRED.
*FULL REPORT ON FILE AT THE CLERK'S OFFICE.

SUPERINTENDENT'S REPORT:

- 1) MONTHLY WATER TEST RESULTS FOR E. COLI/COLIFORM – BOTH “NEGATIVE”
- 2) SCRAPE STREETS/SHOVEL WALKS & BRIDGES AND TREAT AS NEEDED
- 3) FINISHED PATCHING POTHoles
- 4) BLACKTOP & BINDER WHERE PREVIOUS DIGS WERE MADE
- 5) FINISHED LEAF PICKUP.
- 6) PUT UP “MORE” POSTED SIGNS AT THE LANDFILL
- 7) PUT SIDEWALK BLOCKS BACK IN PLACE AFTER TREE ROOT GRINDING @ 129 WEST MAIN STREET
- 8) REPAIRED SIDEWALK ON STEVENS AVENUE
- 9) ADDED MILLINGS TO DEMING ELECTROPLATING PARKING LOT FROM DRAINAGE WORK WE DID. DITCH LINE STILL SETTLING.

- 10) PUT SITTING BENCHES FROM BUSINESS DISTRICT & SKATE PARK EQUIPMENT IN STORAGE FOR THE WINTER
- 11) SCRAPED OFF BAR SCREEN AND HOSED AT WWTF WITH ROMAN @ SCHOOL
- 12) WORKED ON CUTTING WOOD BEHIND THE SHOP
- 13) READ WATER METERS AND COMPLETED METER RE-READS
- 14) SALT/SAND WILL BE @ OUR SHOP THIS YEAR. TOWN DOES NOT WANT US IN THEIR LOADER LOADING OUR TRUCKS WITH COVID GOING ON.
- 15) TOOK DOWN THE "HOMETOWN HERO" BANNERS. CLEANED @ OFFICE
- 16) PUT UP CHRISTMAS DECORATIONS. THANKS "BEAUTIFICATION COMMITTEE" FOR THE ADDED DECORATIONS. THE VILLAGE LOOKS BEAUTIFUL!!
- 17) REPLACED MULTIPLE GFI'S TO KEEP DECORATIONS WORKING
- 18) GATHERED WATER INFORMATION FOR ENGINEERING REPORT
- 19) WATER ISSUES: INSTALLED 4" SERVICE MAIN ON E. MAIN. REMOVED LEAKING VALVE @ 4-CORNERS. WATER MAIN BREAK ON LOWER MAPLE ST.
- 20) EQUIPMENT: WINTERIZED STREET SWEEPER. SERVICED SANDER FOR TRUCK #3. (REPLACED FRONT SHAFT W/SPROCKETS & REAR SPROCKETS) REPAIRED STRESS CRACKS ON PLOWS FOR TRUCKS # 1, #3 & #9.
- 21) NYS DOT ANNUAL WORK PERMIT RESOLUTION

**RESOLUTION #6-2020
NYS DOT ANNUAL PERMIT**

WHEREAS, THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION REQUIRES MUNICIPALITIES WHO MAINTAIN EXISTING UTILITIES OR WHO NEED TO MAKE EMERGENCY REPAIRS APPLY FOR AN ANNUAL MAINTENANCE PERMIT AND PROVIDE PROOF OF INSURANCE BEFORE WORKING ON SUCH.

WHEREAS, THE VILLAGE OF CUBA HAS APPLIED FOR A WORK PERMIT IN THAT PAST AND HAS UTILITY LINES THAT CROSS BOTH STATE ROUTE 446 AND 305.

WHEREAS, THE NYS DOT HAS PROVIDED AN ALTERNATIVE TO THE PERM 17. A MUNICIPAL UNDERTAKING, FOR PERM 1. THE PERM 1 SATISFIES INSURANCE REQUIREMENTS, AVOIDS BONDING FOR SOME PERMITS, AND WILL BE EFFECTIVE INDEFINITELY, UNLESS RESCINDED BY THE MUNICIPALITY OR THE STATE. THIS WILL ALLEVIATE THE REQUIREMENT OF FILING THE PERM 17 WITH THE NYS DOT ON A YEARLY BASIS.

NOW THEREFORE BE IT RESOLVED, THAT THE BOARD OF TRUSTEES, HAS AUTHORIZED THE FILING OF THE PERM 1, MUNICIPAL UNDERTAKING, INSTEAD OF FILING THE ANNUAL WORK PERMIT AND INSTEAD OF OBTAINING PERM 17 INSURANCE REQUIREMENTS ANNUALLY,

THIS RESOLUTION WAS ADOPTED WITH A MOTION MADE BY TOM TAYLOR, TRUSTEE AND SECONDED BY ELIZABETH MILLER, TRUSTEE.

ROLL CALL VOTE:

MAYOR MICHELE MILLER	AYE_X___	NAY___
TRUSTEE STEVE RAUB	AYE_X___	NAY___
TRUSTEE THOMAS TAYLOR	AYE_X___	NAY___
TRUSTEE JAMES BARNES	AYE_X___	NAY___
TRUSTEE ELIZABETH MILLER	AYE_X___	NAY___

I hereby, hereby certify that this is a true excerpt of the minutes from the Board Meeting held on December 14, 2020 by the Village of Cuba, Allegany County, State of New York, Board of Trustees.

Corine D Bump Clerk Treasurer 12.14.2020

*FULL REPORT ON FILE AT THE CLERK'S OFFICE

TRUSTEE BARNES INQUIRED ABOUT THE SALT AND SAND BEING STORED AT THE VILLAGE GARAGE WITHOUT COVER AND RICK STATED WE WILL LOSE 15-20% OF THE STORAGE HOWEVER THE COST AND TIME OF DRIVING THE VILLAGE BACKHOE UP TO BULL ST. EVERY TIME A TRUCK NEEDS TO BE LOADED WITH SALT AND SAND WILL OFFSET THAT COST. HAVING THE POLE BARN WOULD HAVE BEEN IDEAL FOR THIS OCCURRENCE BUT THE YEAR HAS NOT ALLOWED FOR THE TIME TO BUILD IT YET.

CLERK/TREASURER REPORT:

- THE NYS 1, AND THE RETIREMENT REPORT ALL HAVE BEEN ACCEPTED AND PAID AS WELL AS THE YEARLY ANNUAL INVOICE.
- CROSSING GUARD PAYROLL WAS ISSUED FOR NOVEMBER ON 11.19.20- A CROSSING GUARD WILL BE OFF FOR SEVERAL WEEKS DUE TO A MEDICAL PROCEDURE.
- CORINE AND RICK ATTENDED AN OCCUSTAR TRAINING ON 11/10/20. DUE TO CONTINUOUSLY CHANGING REGULATIONS, A FEW EMPLOYEES FILES MUST BE UPDATED WITH NEW REQUIREMENTS AND ACCOUNTS MUST BE CREATED WITHIN THE RANDOM SELECTION POOL.
- THE NOTIFICATION TO THE PAPERS FOR OFFICES TO BE FILLED WAS SENT TO THE CUBA PATRIOT AND OLEAN TIMES HERALD 11/12 AND THE PAPERS PUBLISHED THEM TO MEET THE DEADLINES FOR THE ELECTION LAW. CAUCUSES WILL BE IN JANUARY FOR CANDIDATES.
- METERS WERE READ, AND ONCE AGAIN THE SOFTWARE PROGRAM HAD ISSUES WITH THE IMPORTS, AFTER SPEAKING WITH BETH FROM LOGICS/EDMUNDS GOV TECH, WE WILL WORK WITH THEM IN MARCH TO ENSURE THE FILE DOES NOT GET CORRUPTED WHEN COMING FROM LOGICS TO SENSUS AND BACK TO LOGICS AGAIN. LORI AND CORINE HAVE BEEN WORKING TO GET THE INFORMATION READY FOR BILLING.

- LORI ENDING UP WORKING ALONE TO GET THE REST OF THE BANNERS, CLEANED, DRIED, AND ROLLED INTO STORAGE TUBES. THE VILLAGE WILL NEED TO ORDER MORE TUBES AS WE HAVE TWO EMPTIES LEFT! THANK YOU, LORI!
- IN ORDER TO COMPLY WITH PANDEMIC WORKFORCE REGS FROM THE GOVERNOR, CORINE HAS BEEN WORKING ON FINANCIAL REPORTS AND DAILY VILLAGE BUSINESS FROM HOME AS LORI CONTINUES TO WORK IN THE OFFICE HANDLING MOST BUSINESS THROUGH THE WINDOW AND DROP SLOT FOR THE SAFETY AND HEALTH OF ALL AND MINIMIZING CONTACT WITH THE PUBLIC. THEY ARE IN CONSTANT COMMUNICATION VIA TELEPHONE WITH ANY BUSINESS THAT MAY ARISE. FACE COVERS ARE REQUIRED AND WORN WHEN ALL PEOPLE MUST ENTER AND STRICT CLEANING PROCEDURES AND MANDATORY COVID-19 LOGGING OF VISITORS TO THE OFFICE ARE IN PLACE AT THE CLERK'S OFFICE. ESSENTIAL WORKER LETTERS WERE PRINTED, ISSUED, OR EMAILED TO ALL VILLAGE OF CUBA FULL TIME EMPLOYEES TO HAVE ON HAND IN CASE OF MANDATORY QUARANTINE DUE TO EXPOSURE ORDERS. A CLEANING COMPANY WAS HIRED TO DEEP CLEAN THE CLERK'S OFFICE, THE GARAGE AND ALL VILLAGE OWNED TRUCKS 11/17/2020.
- DOCUMENTATION HAS BEEN REQUESTED FOR/BY ALL VILLAGE EMPLOYEES FOR COVID-19 TRACKING AND POTENTIAL STATE REIMBURSEMENT.
- CORINE AND LORI WORKED TOGETHER TO PREPARE AND INVOICE THE KALEIDA HEALTH/ CUBA HOSPITAL PORTION OF THE REFUSE BILLS. \$4,041.53 SHOULD BE SENT. THEY HAVE NOT YET PAID THEIR LAST WATER/ SEWER INVOICE FROM 10/4/2020.
- AUSTIN LOCKSMITH WILL BE SHARING THEIR BUSINESS WITH DOYLE SECURITY SYSTEMS BEGINNING DECEMBER 1,2020. THE INVOICE COST IS USUALLY DEDUCTED WITH AN ACH PAYMENT IN DECEMBER THAT WAS SET UP PRIOR TO ME WORKING HERE AND THEY ARE WORKING TO GET BILLING SET UP IN THEIR COMPUTER. I HAVE ASKED TO BE INVOICED. THE WOMAN ON THE PHONE TOLD ME THE COST IS \$25.95 PER MONTH PLUS TAX. I TOLD HER WE ARE TAX EXEMPT AND THE ACCOUNTS LADY SAID I WOULD NEED TO SEND A FORM PROVING IT. SHE SAID WE COULD EXPECT THE INVOICE EARLY NEXT WEEK AND I ASKED THAT SHE EMAIL A COPY TODAY SO THE INVOICE COULD BE PAID WITH THIS ABSTRACT. I AM UNSURE HOW TO PROCEED AS THE VILLAGE OF CUBA, DID NOT ENTER A CONTRACT WITH DOYLE SECURITY- THE BUSINESS WAS TRANSFERRED SO THE BILL NEEDS TO BE APPROVED TO BE PAID. WE RECEIVED TWO LETTERS A DAY APART WITH THE NOTIFICATION OF THE CHANGE THAT I WILL INCLUDE AS AN ATTACHMENT TO MY BOARD NOTICE.
- THE BEAUTIFICATION COMMITTEE WILL BE DELEGATED TO THE CHAMBER OF COMMERCE GOING FORWARD. MOST OF THE DONATIONS HAVE BEEN EXPENDED FOR THE FISCAL YEAR AND NO MORE DONATIONS WILL BE RECEIVED AT THE VILLAGE OF CUBA LEVEL.
- THE MANDATORY SEXUAL HARASSMENT TRAINING STILL NEEDS TO BE TAKEN BY SEVERAL EMPLOYEES BUT UNFORTUNATELY DUE TO STAFFING ISSUES, THE TRAINING HAS BEEN DELAYED. IT IS INTERACTIVE ON THE NYS COMPTROLLER'S WEBSITE.
- THE 18.19 AUD WAS SUBMITTED, ACCEPTED, REVIEWED AND CLOSED! THE 19.20 FY IS SO CLOSE!
- CORINE WORKED WITH THE BOARD VIA EMAIL TO GET URGENT APPROVAL FOR AN EMPLOYEE TO ATTEND BASIC LAB CLASS 12/14-12/18 AND OAKLEY SAID THE EMPLOYEE WILL RIDE SHARE WITH WES SORTORE FROM FRIENDSHIP. CORINE ASKED THAT THE TOWN OF FRIENDSHIP INVOICE THE VOC FOR HALF THE COST OF MILEAGE. HE IS BOOKED AT A DIFFERENT HOTEL THAT HAS A CONTINENTAL BREAKFAST DAILY AND A REFRIGERATOR AND MICROWAVE IN THE ROOM. THE COST FOR THIS TIME IS \$94 A NIGHT AND IN FEBRUARY INCREASED TO \$126 A NIGHT.

RESERVATIONS FOR THE BRAE LOCH IN 2021 WILL BE CANCELLED. THE BRAE LOCH WAS ASKED AND AGREED TO INVOICE THE VILLAGE AND THEY CHARGED THE CREDIT CARD ON FILE ONLY TO SECURE THE RESERVATION. CORINE ASKED FOR PAYMENT FOR THE CAPITAL ONE CARD FOR THE STAY 11/29-12/4 WITH THIS ABSTRACT EVEN THOUGH THE BILL HAS NOT COME, THE BRAE LOCH'S PAID INVOICE FROM THE CREDIT CARD FOR ONE WEEK IS ATTACHED AND CORINE IS REQUESTING PAYMENT FOR THIS WEEK'S STAY 12/6-12/11 FOR A CHECK TO THE BRAE LOCH. JENN APOLOGIZED FOR HER ERROR IN CHARGING THE VILLAGE'S CREDIT CARD FOR THE FIRST STAY.

- THE USCFR DUNN'S NUMBER HAS BEEN RENEWED.
- CORINE SPOKE WITH THE COMPTROLLER REGARDING REPORTING REQUIREMENTS AND STRATEGIES FOR FUTURE SUBMITTALS. ADVICE WAS ALSO SOUGHT ON SOFTWARE PROGRAMS THAT COMPLY WITH NYS MUNICIPAL ACCOUNTING STANDARDS.
- CORINE HAS BEEN WORKING WITH THE TOWN OF FRIENDSHIP FOR THE RECYCLING SCHEDULE FOR 2021. THERE ARE SOME CONFLICTS WITH HOLIDAYS THAT TIFFANY, AND OAKLEY ARE WORKING OUT.

*FULL REPORT ON FILE AT THE CLERK'S OFFICE.

TRUSTEE JIM BARNES MADE A FORMAL MOTION TO AUTHORIZE PAYMENT AND ATTENDANCE FOR THE VILLAGE OF CUBA EMPLOYEE ROMAN CAVALLETTI TO ATTEND THE BASIC LABS CLASS AT MORRISVILLE WITH HIS HOTEL STAY AT THE HAMPTON INN FROM 12/13/2020-12/18/2020, \$25 A DAY FOR MEALS AND HALF THE COST OF MILEAGE REIMBURSEMENT/TOLLS TO THE TOWN OF FRIENDSHIP FOR HIS RIDE SHARE WITH WES SORTORE WITH TRUSTEE RAUB OFFERING A SECOND ALL IN FAVOR AND THE MOTION CARRIED.

COMMITTEE REPORTS:

PERSONNEL: A CONTINGENCY PLAN FOR THE NEXT GLOBAL HEALTH CRISIS HAS BEEN SUBMITTED AND RETURNED TO AND FROM THE TEAMSTERS UNION 264 WHICH WAS REQUIRED BY GOVERNOR CUOMO BY 02.01.2021 FOR SUBMITTAL TO NYS BY 04.01.2022 AND READS BELOW-

IN THE EVENT OF A GLOBAL HEALTH CRISIS INVOLVING A COMMUNICABLE DISEASE, THE VILLAGE OF CUBA INSTITUTES THE FOLLOWING PLAN:

- ALL DEPARTMENT OF PUBLIC WORKS EMPLOYEES SHALL BE DEEMED ESSENTIAL.
- ALL WATER AND WASTE WATER TREATMENT OPERATORS SHALL BE DEEMED ESSENTIAL.
- THE MAYOR SHALL BE DEEMED ESSENTIAL.
- 50% OF OFFICE STAFF WILL WORK IN THE OFFICE, AND 50% SHALL WORK REMOTELY.
- ALL BOARD MEMBERS SHALL WORK REMOTELY.
- THE VILLAGE SHALL PROVIDE PERSONAL PROTECTIVE EQUIPMENT FOR ALL EMPLOYEES WORKING IN THE FIELD.

- A MINIMUM OF ONE MONTH'S INVENTORY OF PERSONAL PROTECTIVE EQUIPMENT WILL BE STORED AT THE VILLAGE OFFICE.
- IF AN EMPLOYEE IS EXPOSED TO DISEASE, HE OR SHE WILL BE ISOLATED AS PER BOARD OF HEALTH RECOMMENDATIONS
- COMPENSATION AND BENEFITS FOR ISOLATED EMPLOYEES SHALL BE CONSISTENT WITH CENTER FOR DISEASE CONTROL (CDC) GUIDANCE.
- DOCUMENTATION OF HOURS AND WORK LOCATIONS FOR ESSENTIAL EMPLOYEES SHALL CONTINUE AS PER CURRENT PRACTICES.
- NAMES OF ALL VISITORS TO ANY VILLAGE BUILDING WILL BE LOGGED.
- A LOG OF REGULAR CLEANING AND THE ITEMS INCLUDED WILL BE MAINTAINED.
- A SECURE DROP BOX WILL BE PROVIDED FOR MAIL AND DELIVERIES TO ALL VILLAGE PROPERTIES.
- PLEXIGLASS BARRIERS WILL BE USED OUTSIDE THE VILLAGE OFFICE COUNTER IF THE OFFICE IS OPEN.
- CALL FORWARDING MAY BE USED FOR EMPLOYEES WORKING REMOTELY.

TRUSTEE RAUB MADE A MOTION TO APPROVE THE CONTINGENCY PLAN FOR THE NEXT GLOBAL HEALTH CRISIS WITH A SECOND FROM TRUSTEE TOM TALOR. ALL IN FAVOR AND THE MOTION CARRIED.

MAYOR'S REPORT:

RICK, STEVE, AND MICHELE MET WITH BARTON AND LOGUIDACE TO DISCUSS THE PRELIMINARY ENGINEERING REPORT.

MAYOR MILLER, CATHERINE REES AND TOM BECKER ALSO DISCUSSED FUNDING VIA PHONE CONFERENCE.

MAYOR MILLER ASKED RICK TO REPLACE THE UPSTAIRS DOOR AND LOCK TO THE CLERK'S OFFICE WITH A STURDIER DOOR AND MODERN LOCK,

THE CAUCUS WILL BE IN JANUARY WITH THE POSITIONS CURRENTLY HELD BY MICHELE MILLER, TOM TAYLOR, AND ELIZABETH MILLER COMING OPEN.

TRUSTEE RAUB SPOKE PASSIONATELY ABOUT THE TRAIL TOWN INITIATIVE BEING PURSUED BY BOTH THE TOWN AND VILLAGE OF CUBA. HE PRESENTED THE BOARD WITH A RESOLUTION AS FOLLOWS:

RESOLUTION #7-2020

THE TOWN BOARD AND VILLAGE BOARD OF TRUSTEES RESOLVE TO ENDORSE THE GENESEE VALLEY TRAIL TOWN PROGRAM AND WORK IN COLLABORATION WITH LETCHWORTH GATEWAY VILLAGES AND THE FRIENDS OF THE GENESEE VALLEY GREENWAY TRAIL BY THE CREATION OF A LOCAL **TRAIL TOWN COMMITTEE** RESPONSIBLE FOR LIAISING WITH THE GENESEE VALLEY TRAIL TOWN PROGRAM, ORGANIZING ACTIVITIES

IN SUPPORT OF THE PROGRAM AND PARTICIPATING IN PROGRAM WORKSHOPS AND OTHER ACTIVITIES PLANNED OVER THE COURSE OF THE 2020-2021 PROJECT CYCLE.

THIS RESOLUTION WAS ADOPTED WITH A MOTION MADE BY TRUSTEE STEVE RAUB , AND SECONDED BY TRUSTEE ELIZABETH MILLER AT THE REGULAR MONTHLY VILLAGE OF CUBA, NY MONTHLY BOARD MEETING 12/14/2020.

ROLL CALL VOTE:

MAYOR MICHELE MILLER	AYE__X__	NAY_____
TRUSTEE STEVE RAUB	AYE__X__	NAY_____
TRUSTEE THOMAS TAYLOR	AYE__X__	NAY_____
TRUSTEE JAMES BARNES	AYE__X__	NAY_____
TRUSTEE ELIZABETH MILLER	AYE__X__	NAY_____

I HEREBY, CERTIFY THAT THIS IS A TRUE EXCERPT OF THE MINUTES FROM THE BOARD MEETING HELD ON DECEMBER 14, 2020 BY THE VILLAGE OF CUBA, ALLEGANY COUNTY, STATE OF NEW YORK, BOARD OF TRUSTEES.

BUSINESS: N/A

NEW BUSINESS: N/A.

Respectfully Submitted,

Corine Bump

Clerk/ Treasurer