

**CUBA VILLAGE PLANNING BOARD
BOARD MEETING
DECEMBER 17, 2018**

PRESENT: Sue Hillman, David Wild, David Crowley, Connie Doyle, John Crowley

ALSO, PRESENT: Douglas Rettig Sr., Mayor Michele Miller, Clerk Treasurer Corine Bump.

Dave Crowley called the meeting to order at 7:02 p.m. and all present stood for the Pledge Allegiance to The Flag.

MINUTES: The board reviewed the minutes as previously submitted by Clerk Treasurer Bump. Connie Doyle made a motion to accept the minutes as submitted with David Wild giving a second. All in favor and the minutes were approved.

NEW BUSINESS: A sign permit was submitted electronically prior to this meeting by Kevin White at White Imprints on behalf of Hamilton's Antiques. All Planning Board members reviewed the application and photo mockup of the sign via email in essence of time for installation. This evening they formally accepted the sign permit for Hamilton's Antiques on East Main St. All members discussed the sign in person and agreed that it was within the guidelines of the sign laws.

CONNIE MADE A MOTION TO APPROVE THE SIGN PERMIT AS PRESENTED WITH DAVID WILD GIVING A SECOND. ALL IN FAVOR AND THE SIGN WAS APPROVED.

Deputy Clerk Bump emailed plans to the Planning Board prior to tonight's meeting to keep them informed of an ongoing project with the owners of McDonald's in Cuba for review to ensure compliance. A sign permit was submitted to approve the new LED "M" sign that will replace the current sign. The sign will be 16' high and on a pole thirty-five feet in the air where the current sign is. Code enforcement Kevin Margerum has been working with the owners of McDonald's on this renovation project. The project does require a building permit; primarily for ADA modifications and he will have general involvement for compliance with the plans.

The proposed project involves the remodel of the existing McDonald's restaurant consisting of the following improvements:

- New façade improvements consisting of
 - Removal of the existing mansard roof
 - New EIFS parapet walls
 - New tile Brand walls
 - New trellis system
 - Painting of existing CMU split-face block
 - Installation of New building signage
- Interior ADA improvements at vestibules and toilet rooms
- Front counter replacement
- New Interior dining room décor package
- New Drive-thru signage consisting of new digital pre-browse and menu boards
- New ADA sidewalk and ramp on the non-drive-thru side

- Painting of existing trash enclosure

There are no proposed building additions therefore no changes to bldg. setbacks. There is no change to the number of parking spaces or site circulation. There will be minor asphalt pavement, concrete sidewalk\curb replacement for the exterior ADA improvements. The existing dumpster enclosure will be painted to match the building.

They provided a sign summary comparing existing and proposed signage in regard to quantity and area. The new building signs are internally illuminated LED. The new drive-thru menu boards are digital. There are no proposed changes to the existing pole or directional signs. All photos and blueprints of the proposed project are on file in the Clerk's Office. A Final Building Permit and Site construction plans will be submitted to the Building Department once any necessary approvals are obtained.

The Planning Board discussed the popularity of McDonald's restaurant being just off the expressway and said they feel some people get off the exit initially for McDonald's but sometimes they drive around, and it can bring other business to the community. They appreciate the businesses investment in Cuba and it's nearly thirty years of operation.

SUE HILLMAN MADE A MOTION TO APPROVE THE MCDONALD'S SIGN PERMIT WITH DAVID WILD GIVING A SECOND. ALL IN FAVOR AND THE MOTION SIGN PERMIT WAS APPROVED. THE PLANNING BOARD GAVE THEIR "BLESSING" TO RENOVATE THE EXTERIOR OF THE BUILDING AS WELL.

OLD BUSINESS: The Board discussed the cleanup of properties in the Village and asked how the prevention of junk building up in people's front yard is being handled. Mayor Miller and Clerk Bump explained the new Complaint form that has been streamlined for ease of use by Deputy Mayor Rettig Sr. It can be submitted to the Clerk's Office for review and the Code Enforcement Officer will begin looking for any code violations. Then if necessary, tickets can be issued to the property owner and a fine for everyday the owner is out of compliance. The Board said they are proud of the beauty of this community and there are a few properties with excessive vehicles, and junk piling up. Mr. Crowley thanked the Mayor and the employees of the Village of Cuba for their diligence with a "Zombie Property" in his neighborhood.

A MOTION WAS MADE BY JOHN CROWLEY TO ADJOURN WITH DAVID WILD GIVING A SECOND, ALL AGREED, AND THE MOTION CARRIED.

TIME 7:47 PM

Respectfully submitted,

Corine Bump
Village Clerk/treasurer of Cuba