

The Village of Cuba Board of Trustees held their monthly Board Meeting on Monday, February 12, 2018 at 7:00 pm in the Cuba Village Hall.

PRESENT: Mayor Michele Miller, Trustees Douglas Rettig Sr, Trustee Lori Sweet, Trustee Randy Searl, Trustee Douglas Clayson

ALSO, PRESENT: Corine Bump Clerk/Treasurer, Rick Hall SPW

MAYOR MILLER OPENED THIS MEETING WITH THE PLEDGE OF ALLEGIANCE AND WELCOMED EVERYONE.

GUESTS: Leah Weber from the Cuba Circulating Library was in to present the library report. The report is on file in the Clerk's office with extra copies available if the public would like to read it.

MINUTES: The Board was given copies of the 1/8/18 minutes. With no corrections to these minutes a **MOTION WAS MADE BY TRUSTEE CLAYSON AND SECONDED BY TRUSTEE RETTIG SR. TO APPROVE THE MINUTES. ALL IN FAVOR AND THE MOTION CARRIED.**

BILLS: A copy of the Open Invoice report was emailed to the Board members. These bills consist of Vouchers paid prior to the meeting tonight and vouchers for approval at tonight's meeting totaling \$101,611.12.

The 2017-2018 Vouchers - with the breakdown by funds as

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| GENERAL FUND | \$63,267.65 |
| WATER FUND | \$15,082.79 |
| SEWER FUND | \$23,260.68 |

With no other questions on the bills and the vouchers viewed prior the meeting by the trustees

A MOTION WAS MADE BY TRUSTEE RETTIG SR. AND SECONDED BY TRUSTEE SEARL TO PAY THE MONTHLY BILLS AS PRESENTED. ALL IN FAVOR, APPROVED

POLICE REPORT: CHIEF BURCH SENT THE POLICE REPORT AND IT IS ON FILE IN THE VILLAGE OFFICE.

BUILDING INSPECTOR/CEO: Linda Botens submitted her report prior to the meeting as did Kevin Margerum who was standing in for her while she is away. Both reports are on file in the clerk's office. The board is pleased with the hard work, dedication, and response time given with both Linda and Kevin and thanked them in their absence.

ANIMAL CONTROL: Linda Botens sent her report and it is on file at the clerk's office.

WASTEWATER TREATMENT OPERATORS REPORT: Robert Thomas submitted a report and it is on file at the clerk's office. Robert passed his 3A certification. The Mayor, trustees, Clerk Treasurer and SPW all congratulated Robert on the accomplishment and thanked him for the hard work and dedication to the sewer treatment plant.

SUPERINTENDENT REPORT: On file in the Village office. Rick once again thanked the crew for all their hard work not only this month but the whole year through. There was a water leak and several vacant homes with broken pipes that the entire crew was quick to respond to and remedy to prevent further water loss.

CLERKS REPORT: Report on File at the Village Clerk's Office

COMMITTEE REPORTS:

Personnel Committee- There has not been any inquiries or applications for crossing guards. There is a meeting Thursday February 15th about the Union Contract being updated.

Code Committee- The setback information is with the Village attorney's office for review and proper wording. Douglas Rettig Sr. has a meeting with the County Planning Board to get approval to have the setback law changed. If approval is granted, the board can move forward with the public hearing to change the law.

Parks Committee- The camera is paid for at Chamberlain Park and Officer Schostick is waiting for a break in the weather to install it.

Refuse Committee- The committee is discussing code changes to match those recently approved by the town of Friendship. .

Finance- Trustee Rettig Sr. Brought a form to the board to be used as an inquiry for residents with a dispute to their water and sewer bill, outlining a preferred procedure. The clerk and the SPW stated that the procedure is already being followed except for the actual form. The form will be added to the Village Website and be available in the clerk's office. Budget Meeting dates were set for 2/28, 3/13, and 3/28 at 4:00 pm at 17 East Main St. in the Village Clerk's Office/ Board Room.

MAYORS REPORT:

Mayor Miller would like to thank Dave Decker for his assistance with a warrant for a property to be condemned. Mayor Miller Appointed Nancy Orcutt as the registrar of vital statistics and Mark Rinker as the Deputy registrar.

MAYOR MILLER APPOINTED KEVIN MARGERUM AS THE DEPUTY CODE ENFORCEMENT OFFICER (DCEO) TO ASSIST THE CURRENT CODE OFFICER AND FILL IN DURING ANY ABSENCES. TRUSTEE RETTIG SR. MADE A MOTION TO APPROVE KEVIN MARGERUM AS DCEO WITH TRUSTEE CLAYSON GIVING A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.

The mayor shared an invitation to the board from the Chamber of Commerce to attend the annual dinner. She explained each person attending would be responsible for the cost of their meal, and there were many choices of a meal.

OLD BUSINESS: The Property on Champlain Avenue to be purchased by Kathy and Tom Burt was assessed by Paul Conklin to be at a value of ninety- one dollars. The portion they would like to purchase is .08 of an acre. The Village compared the assessed value to a previous sale on the same street with a purchase of \$1,000.00. When calculating the percentage of .08 of an acre with the prior purchase acreage, Mayor Miller determined a comparable value of \$110.00. The Board agreed to sell the property for \$100.00, as the average between the two calculations.

RESOLUTION AUTHORIZING THE SALE
OF VILLAGE PROPERTY

NOT NEEDED FOR PUBLIC USE

WHEREAS, the Village of Cuba is the owner of the following property located on Champlain Ave., which the well house sets on: and

WHEREAS, said property is not needed for public use; and

WHEREAS, the Village is authorizing the sale of said property.

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees of the Village of Cuba that:

- 1: The property is located on Champlain Ave., Cuba, NY.
- 2: The property to be purchased by Thomas and Kathleen Burt at 24 Stevens Ave., at the property value of \$100. This property is approximately .08 acre and is connected to the Burt's property.
- 3: Tom and Kathleen Burt also proposed to pay fair market value and any expenses incurred in the transfer of property.

A MOTION WAS MADE BY TRUSTEE AND SECONDED BY TRUSTEE TO ACCEPT
THE BURT'S PROPOSAL TO PURCHASE A PIECE OF LAND ON CHAMPLAIN AVE.

ROLL CALL VOTE:

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| TRUSTEE DOUGLAS RETTIG SR. | <u> Aye </u> |
| TRUSTEE DOUGLAS CLAYSON | <u> Aye </u> |
| TRUSTEE RANDY SEARL | <u> Aye </u> |
| TRUSTEE LORI SWEET | <u> Aye </u> |
| MAYOR MICHELE MILLER | <u> Aye </u> |

APPROVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF CUBA, NY ON THIS 12TH
DAY OF FEBRUARY 2018.

SEAL

CLERK/TREASURER

NEW BUSINESS: SPW Hall suggested the board welcome the new owners of the hardware store to town. The board agreed and Michele asked the board to stop by the store and introduce themselves to the owners and staff.

WITH NO FURTHER BUSINESS TO DISCUSS A MOTION WAS MADE BY TRUSTEE CLAYSON AND SECONDED BY TRUSTEE SEARL TO ADJOURN THIS MONTHLY BOARD MEETING. TIME: 8:08 PM

RESPECTFULLY SUBMITTED: Corine Bump Clerk/ Treasurer