



# VILLAGE OF CUBA

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Michele Miller - Mayor  
Douglas Rettig Sr.-Trustee  
Melissa Blake- Trustee  
Steve Raub- Trustee  
Thomas Taylor- Trustee

Corine Bump- Clerk/Treasurer  
Lori Sweet- Deputy Clerk  
Richard Hall- DPW Superintendent  
Robert Thomas- STP Operator  
Kevin Margerum- Code Enforcer

**PRESENT:** Mayor, Michele Miller, Trustee Douglas Rettig, Sr., and Trustee Blake, Trustee Raub, and Trustee Taylor

**ALSO, PRESENT:** Corine Bump Clerk-Treasurer, Cynthia Colley

MAYOR MILLER OPENED THE AUGUST 26, 2019 MEETING WITH THE PLEDGE OF ALLEGIANCE at 4:02 pm.

Mayor Miller thanked all in attendance. She stated the reason for the meeting are some situations that came to light over the last week and a half and the meeting is to discuss a contractual issue regarding the financial records dating back to 2011-2012 and the transitioning of board members, staff, and of software.

With the ongoing task of reconciling bank accounts and fixing the software issues from April of 2015, Clerk-Treasurer Bump reached out to the NYS Comptroller's Office and requested guidance. The AUD's have still not been filed. Two field examiners came on site at the Clerk Treasurer's Office to review the financial records from 2015 to present.

The field examiners spoke with their supervisor and an audit is NOT required at this time. They recommend the board hire an outside CPA firm to work backwards and get reconciled numbers in order to give accurate reports to the board from the transitioning of Trustees, Staff, and the software programs. They will check back in with the Clerk- Treasurer in August of 2020.

Mayor Miller states the certified public accountant will be expensive but there is fund balance, budgeted lines for auditors, and a contingency fund to pay the accountant with. Once the accounting is reconciled from the previous years going forward will be much easier.

Clerk Treasurer Bump reached out to several Municipal accounting firms and gave the responding information to Mayor Miller to compile for the board meeting today. Mayor Miller gave information of three CPA's to the board for review that responded. Discussion took place.

Of the three presented responses, Freed Maxick employee Nicole Ryan stated she can begin working with Corine in mid-October. She is familiar with the Logics software program. Freed Maxick was recommended by The Villages of Angelica and Wellsville and The Town of Friendship as they are currently in the transitioning process to the company. She plans to come in for an eight-hour day and then work remotely as a consultant with Corine to gain the necessary entries and get the AUD's filed.

**TRUSTEE RETTIG SR. MADE A MOTION TO RETAIN THE SERVICES OF NICOLE RYAN FROM FREED-MAXICK WITH TRUSTEE RAUB GIVING A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.**

Mayor Miller told the board of an invitation by the Cuba Chamber of Commerce to join the opening ceremonies of the annual Garlic Festival on Saturday September 21 at 10:30 am. Trustee Blake said she would be in attendance. The rest of the board will check their schedules and try to attend.

**TRUSTEE RETTIG SR. MADE A MOTION TO ADJOURN AT 4:37 PM WITH TRUSTEE TAYLOR GIVING A SECOND. ALL IN FAVOR AND THE MEETING CLOSED AT 4:37 PM.**

Respectfully Submitted,

Corine Bump

Clerk/ Treasurer