



VILLAGE OF CUBA

17 East Main St.
Cuba, New York 14727
www.cubany.org

Office- (585)-968-1560 Fax (585)-968-9104 DPW Garage-(585)-968-2487

Michele Miller - Mayor
Steven Raub-Deputy Mayor
Jim Barnes- Trustee
Elizabeth Miller- Trustee
Thomas Taylor- Trustee

Corine Bump- Clerk/Treasurer
Lori Sweet- Deputy Clerk
Richard Hall- DPW Superintendent
Kevin Margerum- Code Enforcer
Roman Cavalletti - Operator- STP

PRESENT: Mayor Michele Miller, Trustees Tom Taylor, Jim Barnes, Steve Raub, Elizabeth Miller

ALSO, PRESENT: Corine Bump, Clerk/ Treasurer- Roman Cavalletti, Operator of the Sewer Treatment Plant, Richard Hall Superintendent of Public Works

Cindy Colley, Michael Mosgrove, Lauren Mosgrove, Terry Moot, Cynthia Dutton, Lisa Ricci, Suzanne Krull, Lionel Legry

GUESTS: Cindy Colley spoke about the friendliness and kindness of the Village crew. She stated she feels the community is lucky to have them and they are so appreciated.

Terry Moot gave an update on the O'Malley's project and said everything will be ready soon as the new windows are scheduled for delivery.

Lionel Legry spoke about the new signs around the community that many are working on set to be installed with QR codes. 14- 3'x2' fixed signs that are guaranteed for ten years will soon be installed. The goal is to have 30 signs around Cuba depending on the budget. Lionel is working with others to raise funds and has generated postcards from old photos to sell and generate revenue for the project. They are available in stores in the Village of Cuba.

MINUTES: THE MINUTES WERE CIRCULATED. TRUSTEE BARNES MADE A MOTION TO APPROVE THE MINUTES AS SUBMITTED WITH TRUSTEE RAUB OFFERING A SECOND. ALL IN FAVOR AND THE MINUTES WERE APPROVED.

BILLS:

The bills were reviewed by Mayor Miller, Trustee Raub, and Trustee Taylor prior to tonight's meeting.

TRUSTEE RAUB MADE A MOTION TO APPROVE THE BILLS WITH TRUSTEE TAYLOR OFFERING A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.

APPROVAL OF CLAIMS AND BILL PAYMENT: Abstracts Voucher #'s 20220023-202200101

General Fund- A-\$95,736.89, \$F-\$6,685.10 G- \$16,420.35, TOTAL- \$118,842.34

POLICE REPORT: Chief Burch sent the report to Mayor Miller, and she forwarded it to the Trustees. There were no questions.

BUILDING INSP./CEO: Mayor Miller meets with Kevin each Friday. He did not submit a report but has been issuing permits and following up on issues in the village. He keeps in contact with the Clerk's office.

WASTEWATER PLANT REPORT:

The DMR for May was sent in and everything was within limits.

There was a power surge in the secondary pump station that wiped out the control system and level meter. The system was up and running temporarily. RAFA came to install the remainder of the system. The bill for the emergency install was turned over to Marshall Insurance.

The rain has been increasing flow. There was some discussion of the Federal Relief Package money the Village has been awarded. There are some major needs at that plant and in the system that need addressed. ie. Blowers and relining the sewer lines. It was discussed to line ten manholes a year as continued flooding will just make matters worse at the plant. The Village won't know until after November if the Village has been awarded a grant that would assist in funding for the lining.

SUPERINTENDENT'S REPORT:

- 1) Monthly Water Test Results for E. coli/Coliform – Both “Negative”
- 2) County sent small mill for milling streets and basins.
- 3) Repaired catch basin at Orchard/Mill prior to paving
- 4) Finished cleaning all catch basins in the Village.
- 5) Pressure washed stamped concrete @ St. James Place Park, Genesee Pkwy. Clock and Genesee Memorial Park and then sealed all.
- 6) Put up “Senior” banners prior to graduation.
- 7) Put down all stripes on streets prior to “Dairy Days”.
- 8) Removed sidewalk blocks at 31 Champlain St., 11 & 15 Maple St. and 65 & 67 South Street.

- 9) Put binder and top in areas where we have made repairs: Maple St., Green St., Hill St. and E. Main (4-Corners)
- 10) Purchased “tree Gators” and are filling them during dry times.
- 11) Swept a second spot for the Town of New Hudson (shared service).
- 12) Washed chalk “graffiti” off the ceiling and floor @ Chamberlain Park shelter.
- 13) Paved Center, Church and Mill Streets.
- 14) Dug hole in Genesee Pkwy. For concrete base for granite monument. Thanks Dan Dunbar.
- 15) Filled in washout on Spring St. Hill with millings.
- 16) Put up more steel on walls in shop on rainy days.
- 17) Picked up lumber for pole barn behind shop and trusses are built so we can begin between projects.
- 18) Received and assembled DR stump grinder. Now we can attack Mayor’s list!!
- 19) Water Issues: Moved water shut-off out of driveway @ 4 Elm St.- (will now be shut-off for 51 W. Main St. building)
- 20) Equipment Repairs: Replaced 2 window latches on backhoe, made more repairs to suction tube on sweeper.

More discussion took place regarding the street sweeper. It is twenty-two years old. The demonstration last week was impressive and the board tabled discussion for the time being but is still looking at replacing it. More demonstrations pending.

CLERK/TREASURER REPORT:

7/12/2021 Clerk Report

- The NYS 1, and the Retirement report all have been accepted and paid. The NYS 45 has been submitted to NYS and Heather Bedow. Corine needs to finalize the Quarterly taxes by month’s end.
- Crossing guard payroll will be issued at the end of the month and reimbursed by the school.
- To date, we have collected \$663,860 of the \$743,758 tax levy with \$230 in interest. Thanks to Lori for helping to keep the many steps to record the payments in order.
- Lori and Corine continue Covid-19 cleaning procedures.
- Documentation continues to be requested by all Village employees for Covid-19 tracking and potential State reimbursement if instances occur.
- Water and sewer payments have been coming in with a few people having meter issues/ questions.
- Corine and Lori have changed the banking procedures which entails extra steps. All information must be uploaded to the Banking positive pay file each business day for the check to be paid. This makes payroll day tricky and could delay checks being sent out until the end of the workday rather than by the noon lunch break. No more counterfeit checks have been submitted to date. (Thankfully!)

- The AUD for 19-20 was submitted. Nicole is working on the notes to submit to NYSOSC. Corine composed the extension letter for the 20.21 Fiscal Year with Mayor Miller and Corine signing it. It was submitted last week. The extension was granted through October 2021 and is on file in the clerk's office.
- Lori packaged the water and sewer bills and sent them out before the July 4th holiday. Many thanks to her for all the help.
- Amanda completed the Basic Lab Class with a 92%. Corine was able to register her for Basic Operations after someone canceled for the August Class. Reservations, the Credit card auth, tax exempt letter, have all been submitted with the voucher added for authorization this evening.
- Corine would like to invest Village of Cuba, NY funds in NY Class after tonight's meeting. I have an appointment at 8:00 am 7/13/21 to implement the process.
- Corine and Lori are staying busy with day-to-day happenings. Thank you to the DPW Crew, and Board for all the help to keep Cuba successful.
Corine Bump/ Clerk Treasurer

TOM TAYLOR MADE A MOTION TO HAVE CLERK TREASURER BUMP INVEST VILLAGE FUNDS FROM COMMUNITY BANK NA TO FIRST CLASS WITH STEVE RAUB OFFERING A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.

PERSONNEL-

TRUSTEE RAUB MADE A MOTION TO ACCEPT, SIGN AND APPROVE THE COLLECTIVE BARGAINING WITH TEAMSTERS 264- AGREEMENT AS PRESENTED WITH SIX CHANGES WITH TRUSTEE BARNES OFFERING A SECOND, ALL IN FAVOR THE MOTION WAS CARRIED.

Mayor Miller stated, Jeff Ziemba from Teamsters Union 264 intends to travel to Cuba on Wednesday 7/14/21 for Union Member's signatures. Clerk Bump has the retro pay information in a spreadsheet to issue checks from 6/1/20- to present and can offer reimbursement this week.

CODIFICATION-

The board reviewed the quote submitted by General Code/ Todd Metcalfe for an enhanced supplement update, printing the entire code as 8 1/2x11 inch size in new binders along with an update to incorporate uncodified legislation. It will be a full reprint of two code books in service and allow for future growth and expansion of the printed Code for years to come. It will include a new index, new binders, and a set of new tabs for each copy.

EQUIPMENT-

As previously discussed, Superintendent Hall presented several quotes for mini excavators. E32 and E 35. The E 35 Bobcat (a larger machine than the E32) came in less dollar wise and more quality wise than any other quote. The E35 Bobcat excavator has a blade that angles, a thumb on the long arm boom, a four-foot ditching bucket, a two-foot digging bucket, and an extra five-year warranty. How to fund the excavator was discussed and Rick asked to leave the equipment budget alone and use fund balance to pay for the mini excavator. All quotes are on file and follow the procurement policy. After review-

TRUSTEE BARNES MADE A MOTION TO USE FUND BALANCE FROM THE GENERAL FUND TO PURCHASE AN E 35 BOBCAT MINI EXCAVATOR FROM BOBCAT OF OLEAN, NY WITH TRUSTEE RAUB OFFERING A SECOND, ALL IN FAVOR AND THE MOTION CARRIED.

REFUSE- Trustee Barnes spoke with Russ Hall in Friendship and he does not have time to meet with the Board members from Cuba. The board discussed and decided to get on the agenda and attend a Town of Friendship Board meeting coming up with a plan.

MAYOR'S REPORT:

SIDEWALKS- Sidewalk inspections and repairs are still going on throughout the community. The board appreciates the owners' receptiveness to their responsibility of repairing the unsafe sidewalks. The mayor sent letters to the areas over near Grove St. and Trustee Barnes took photos/ documentation of each sidewalk. Rick and Michele have had several conversations and has a few more meetings planned this week to discuss with homeowners a time frame and clarify the necessary repairs.

PARKING- Baptist Church meeting-Their board listened, they are not interested in sharing, leasing, or selling the parking lots.

The mayor has a meeting with the Cultural Center at the end of the month and is hopeful a compromise can be reached. Business on Main Street is booming, and parking spots are filled up leaving people to turn and leave at times.

RTE 305- Mayor Miller received a phone call and letter from Brian Kelley the Regional Director of the NYS Department of Transportation. Regarding her inquiry to the plans for repairing the condition of NYS RTE 305 from I86 to the four corners intersection of E and W Main St. There are no plans currently to make any repairs, and while they too see the need for the repairs, there is not funding to make the repairs.

DISPENSARY- Municipalities in NYS must decide if they want marijuana dispensaries inside their communities. If the board does not want any dispensaries, they must opt out the Village of Cuba. Discussion took place regarding the potential for incoming product producing facilities and if that were to be the case, opting out might not be in the best

interest of the village. The industry is growing and producing a great deal of visitor producing revenue which the community may be losing out on with the upcoming loss of the Great Lakes Cheese facility. Discussion was tabled until next month.

ARPA- All of the required documentation has been submitted to the NYS Division of The Budget regarding the ARPA Coronavirus Local Fiscal Recovery Fund and received on 6/17/21. The Village of Cuba is eligible for \$150,564 and half will be paid to the bank account this summer and half in the Summer of 2022 with no specific dates given. The Clerk's Office will continue to monitor the bank account daily for a deposit from NYS. There are strict guidelines for the use of the funds, and reporting requirements. Registration on SAM.gov is required and the Village already has a SAM.gov account.

Mayor Miller asked Rick and Roman to come up with urgent needs list from each of their departments in order to prioritize the way the funds could potentially be used from ARPA.

OLD BUSINESS: N/A

NEW BUSINESS: N/A

TRUSTEE RAUB MADE A MOTION TO ADJOURN WITH TRUSTEE TAYLOR OFFERING A SECOND. ALL IN FAVOR AND THE MEETING ADJOURNED AT 7:56 PM.

Respectfully Submitted,

Corine Bump

Clerk/ Treasurer