



VILLAGE OF CUBA

17 East Main St.
Cuba, New York 14727
www.cubany.org

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Michele Miller - Mayor
Steven Raub-Deputy Mayor
Jim Barnes- Trustee
Elizabeth Miller- Trustee
Thomas Taylor- Trustee

Corine Bump- Clerk/Treasurer
Lori Sweet- Deputy Clerk
Richard Hall- DPW Superintendent
Kevin Margerum- Code Enforcer
Roman Cavalletti - Operator- STP

PRESENT: Mayor Michele Miller, Trustee Tom Taylor, Jim Barnes, Steve Raub

ALSO, PRESENT: Corine Bump, Clerk/ Treasurer- Roman Cavalletti, Operator of the Sewer Treatment Plant, Richard Hall Superintendent of Public Works

GUESTS: Kirk Keiser, Mackenzie Keiser, Cindy Colley, Bonnie Blair, Gretchen Hanchett, Chris Lewis, Terry Moot, Lionel Legry, Tony Tatham

Mayor Miller opened the May 10, 2021 meeting with the pledge of allegiance at 7:15 pm.

Kirk Keiser spoke on the behalf of at least 128 residents from both the Village and Town of Cuba, NY regarding the passage of UTV, ATV, LUV vehicles through town with possible stops to patronize local businesses. He stressed that the groups desire is to simply pass through/ access the Village, not ram the roads. He provided a petition with 128 signatures and a map of possible roads inside the Village to safely pass through and gain access to businesses.

Mayor Miller asked if the majority of side streets could be avoided with just using South Street/305/ Genesee St. and County Rte 20/East/West Main St. to connect to Town od Cuba roads if a law is passed. Kirk said the group would be elated if that authorization could be granted inside the village as that would allow for access to most everything. He said the groups expressing interest would help patrol to ensure any possible law would be followed. He thanked the Village for their time. Mayor Miller in turn thanked Kirk for his tenacity,

and patience while working through the process. She can tell his passion for the pastime. She stated that all of his presentations and requests are completely reasonable and there are a lot of people in favor of it, but also people not in favor and maybe there is a way to make it work. Kirk intends to head to the Town Board Meeting on Tuesday May 11th at the Opera House as he is aware the Town would need to pass a law first to even travel into and through the village legally. Rick Hall asked if it would be winter time use, and he said he personally does not enjoy the cold and doesn't have plans for the winter time riding.

Bonnie Blair inquired as to what the roads are. She is not in favor of using the side streets presented but would be okay with the 305/South Street/ Genesee St and County Rte 20/ E and W Main St as they are heavily traveled already anyway. Her major concerns are the high-performance vehicles coming through town on trailers and possibly losing the quaintness and quietness of the Village. She said the man who presented tonight has a family friendly idea in mind but not everyone will because she has seen it with snowmobiles.

Terry Moot spoke about parking inside the Village and the current rarely used parking areas in the village. He stated that he spoke with a Legislator from District 2 after their Town Hall Meeting at the Village Office this evening- John Ricci. He stated he did not think an engineer study or public hearing would be required for the Village to change traffic into one way if they so choose. He also said he thought it was something the county engineer could sign off on.

Lionel Legry presented a project that he has been working on which involves the history of the Town/Village. They don't want to have a guided tour because that would require staffing, but one of the ideas is a self guided tour with little signs that say "self guided tour- the name of the building" and include a QR code. If you use a smart phone to take a photo of the QR code- it will take the user to a link with a video history of the building. It is the hope that people can become more knowledgeable with the history of the community and make for an enjoyable visit for all.

Steve Raub said Dr. Doyle wrote a grant to begin an interpretive sign program around the community that would tie into Lionel's project. Mayor Miller spoke with Dave Crowley of the Village planning board and they agreed that the QR sign would be considered part of their building not an actual sign that would need a permit.

Lionel has also been working on old photos from around the community of East and Wain St. using artificial intelligence. They hope to sell enough to be able to create a mural that will eventually be put on the side of the Empire Block Building. They donated a large photo to the Village of Cuba Hall.

Gretchen Hanchett stated she loved all the ideas and said to be sure to include the County Planning Board on all the ideas.

Gretchen was at the meeting to introduce herself to the Village Board and guests as she is running for Legislator in District 2. She is a resident of Belmont. She is the Allegany County Chamber of Commerce Director. She has been involved with Allegany County for over fifteen years. One of her goals is to make sure the local governments have a voice and can be heard.

Discussion took place on the minutes of the 4/13/2021 Meeting. The minutes were forwarded to the Board for review prior to tonight's meeting. Trustee Barnes noted two things he would like changed. Corine will change it and send to the webmaster.

TRUSTEE TAYLOR MADE A MOTION TO ACCEPT THE MINUTES AS WRITTEN WITH TRUSTEE RAUB GIVING A SECOND. ALL IN FAVOR AND THE MINUTES WERE APPROVED.

BILLS:

The bills were reviewed by Mayor Miller, Trustee Raub, and Trustee Taylor prior to tonight's meeting.

TRUSTEE RAUB MADE A MOTION TO APPROVE THE BILLS WITH TRUSTEE TAYLOR OFFERING A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.

APPROVAL OF CLAIMS AND BILL PAYMENT: Abstracts Voucher

General Fund- A-\$13,440.72 , F-\$2,349.99 G- \$6,168.47TOTAL- \$21,959.18

POLICE REPORT: N/A

BUILDING INSP./CEO: Mayor Miller meets with Kevin each Friday. He is currently working with a downtown business cleaning up the trash on the property.

April 14

Mailed a notice of Violation to an Orchard St. address for unlicensed vehicles and accumulation of materials around the parcel.

April 23

Issued permit for a reroof project at a Chamberlain St. address.

Progress inspection at 119 E. Main St.- Work nearly completed. Final connections for hot water heater and mechanical room details. Install vent for hot water heater.

April 27

Issued permit for new professional services building on Water St.

April 30

Issued an order to remedy for conditions at an Orchard St. address.

Issued new permit for an exterior staircase at a Maple St. address

May 7

Performed final inspection for a new roof over an existing deck at a Genesee St. address

Met with an owner an Orchard St. address to discuss removal of unlicensed/inoperable vehicles – discussed removal and or usage of construction related materials on the parcel.

Vehicles to be removed. Some materials on site intended for new work to be performed. Owner will contact me for building permit.

Received application for reroof at 65-69 W. Main St.

May 10

Reviewing proposed project at 31 Orchard St. Residential renovation and addition to a single family dwelling. To include a second story addition to a dwelling, and a 20'X24' addition to an existing garage.

WASTEWATER PLANT REPORT:

On 4/29/21 two inches of rain came in and Roman spent the night into early morning at the plant.

He has two different SCADA providers at the plant to go through RAFA and Mission. Unfortunately Mission said they cannot do the job and will not submit a bid, however, Scio has a quote for the board to compare to RAFA. It is to monitor the plant.

Chad Smith was contacted about shared services to roll the field buy the creek but unfortunately the Town of Cuba is too busy. The Town of New Hudson came and looked at it, and will be in town to do shared services in a couple weeks.

Roman elaborated on the RAFA program. He stated if anything fails, he will be notified on his phone every time for every little thing. It is an app with unlimited users. He has provided two quotes a third is not available in this area. He states it's \$38,980, cheaper to complete at once saving \$5,000, with a \$1300 a year user fee that provides it's own internet and data usage.

Steve asked what Roman's feeling is about the system and he went to Friendship to see how theirs works.

Mayor Miller gave the Board a list that had been put together previously by former STP Operator Robert Thomas of what needs replaced and is aging. She asked Jim how the RAFA would fit priority wise. Jim explained that RT's list backs up what Jim has said and there is quite a lot of aging equipment, however it's hard to determine when a piece of equipment will fail. Jim states that SCADA stands for Supervisory, Control and Data Acquisition. It is vital to the plant and will satisfy a requirement by the DEC so to notify in case of plant

failure. Steve asked if it would provide real time data when a part is getting ready to fail, and Roman said no just when the system does fail. He can restart a failure with his phone. There is no user license fee.

Tom Taylor asked if it could wait until next budget year. He referred to the “needs list” and questioned why all of the sudden this is a necessity. He asked why this is more important than replacing worn out parts. Roman said nothing is worn out, it’s just old. Roman said some of it’s very expensive and could have another five years left. Jim said the answer is yes, it could wait, but would very useful. Tom asked if the decision could be tabled another month because it is a big commitment. Jim Barnes said it could wait, however Roman was unsure of the time table with the quote. The Board discussed the purchase and determined it was best to act this month so as not to lose the pricing dated March 18, 2021.

RESOLUTION: 08-2021 Date: 05/10/2021

RESOLVED, By the BOARD OF TRUSTEES of the VILLAGE OF CUBA, NY that the board agrees to used \$ 38,950 of unassigned Fund balance to purchase the Sewer treatment plant RAFA monitoring system.

Vote:

Mayor Michele Miller: aye

Trustee Steve Raub: aye

Trustee Liza Miller: n/a

Trustee Jim Barnes: aye

Trustee Tom Taylor: aye

I, the Clerk/Treasurer, certify that the above is a true and correct copy of the Resolution that was duly adopted by the Village of Cuba, NY Board of Trustees at a meeting on this date.

Signature of Clerk/Treasurer

Date

SUPERINTENDENT’S REPORT:

- 1) Monthly Water Test Results for E. coli/Coliform – Both “Negative”
- 2) Had to scrape slush off streets w/three trucks On 4/21/21
- 3) Mowing/Weed eating
- 4) Cleaned up tree across from 27 Orchard & another in creek along the Greenway Trail
- 5) Cleaned up old school bus garage parking lot where we dump snow
- 6) Installed LED light on car charger station at Old Greyhound Restaurant so project is complete
- 7) Parks bathrooms have all been gone through and are in service
- 8) Cut down small tree @ 95 West Main per the Tree Board
- 9) All Village streets have been swept. Inboard side of the lake has been swept for the County (shared service) and now we are sweeping 4-5 roads for the Town of Cuba.
- 10) Rebuilt and repainted the flower boxes for Main Street. (A new lifting device was also built to move them)
- 11) New bike racks that were purchased by the Chamber are all installed. Repaired/repainted old bike rack from the Library and put it at the GreenWay Trail.
- 12) Removed sidewalk blocks @ Ponka’s on East Main.
- 13) Repaired storage room door at Willow Bank Park bathroom’s.
- 14) Made repair to sewer lateral under Willow Bank Park bathroom toilets. Added a vent.
- 15) Flushed hydrants
- 16) Water Issues: Service line leak @ 1 East Main. (Thanks Oakley) Replaced several meter plates under the Kopper Keg
- 17) Equipment Repairs: Repaired truck#9 chassis brake light issue. (broken wire) Repaired the discharge shoot on the mower and replaced the battery.

Mayor Miller had three bids for the tree removal season. The bids need verified before they are awarded.

Goodfellas- \$9,200- Mayor Miller thanked them for including the required certificate of insurance

Christopher Lewis/ Undercut Tree Service-\$9,950-Mayor Miller thanked them for including the required certificate of insurance

Southern Tier Tree Service- \$14,250

Mayor Miller stated the Village SPW Superintendent will verify them and let all of the contractors know whether they got the bid or not.

Mayor Miller stated the bike rack from in front of the library that has been moved into Genesee Parkway it looks brand new! Great job!

Rick briefly discussed asking the board to consider allowing the Village crew to flush hydrants at night and pay overtime as it usually took anywhere from 10-16 hours to flush them and this time it took 56 hours. Even at the increase in salary since 2014 it would still be more cost affective to flush at night. Two business owners had called with great concerns at the multi million dollar equipment they house and the extensive time it took to flush, about 25 residents called with concerns as it carried over into another week. The board tabled discussion for now as hydrant flushing is not again until October.

CLERK/TREASURER REPORT:

- The NYS 1, and the Retirement report all have been accepted and paid.
- Crossing guard payroll was issued on April 29. One guard reported they may need to stop work.
- Water and Sewer payments have been coming in. The clerk's office will be sent relevy amounts to the county.
- Lori and Corine continue Covid-19 cleaning procedures and tracking of people entering the office. No one can enter the clerk's office without a face cover.
- Documentation continues to be requested by all Village employees for Covid-19 tracking and potential State reimbursement if instances occur.
- The Constitutional Debt Information was submitted to the NYS Comptroller's Office along with the budget information for FY 21.22
- Corine is continues to try to update the bank accounts with the NYS Payment processing center but keeps running into to issues with different responses from NYS. An amount came into Five Star on 5/5/21.
- Corine has been working closely with Freed Maxick and Logics to finalize the AUD for 19-20.
- Corine attended NYS Advanced Accounting school.
- Surveys from the Town of Cuba regarding ATV/UTV use.
- Both Lori and Corine have been working on reconciling items. SO CLOSE!!
- The Code site has been recently updated
- Corine is working on reports for the County and the Capital Project

PERSONNEL- Steve Raub made 6 recommendations for the Summer recreation program. **STEVE RAUB MADE A MOTION TO HIRE KYLA TRONETTI AS SUMMER RECREATION DIRECTOR, IN ADDITION TO KIRSTYN SNYDER, SETH BOAGART, TAYLOR SEARLE, LILLIAN FORWARD AND BRAYDEN LAVERY WITH TOM TAYLOR OFFERING A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.** Corine and Lori will gather the required paperwork and issue hire letters this week.

Infrastructure- Trustee Raub has not heard back from the USDA to purchase a new street sweeper and an excavator. \$205,000 is the magic number so far. They discussed paying off the water tank loan, saving about \$50,000 in interest. They discussed the use of the excavator and Rick provided three

quotes to the board for review in person and via email prior to the meeting for the excavator. There is Fund Balance in the water fund to pay the balance of the water tank off. Steve left a message for Andrea Beckwell.

Jim will also take a look at the section of sidewalks he was assigned and take pictures of sidewalks in question.

REFUSE- Jim has still heard back from Russell Hall but he will reach out again this month.

Mayor's Report: The board had passed the Bond resolution for the water main project, but something went wrong with the publication, so the Bond resolution for the water main replacement was presented again.

Steve Raub presented the following resolution#9-2021 and duly moved that it be adopted and was seconded by Trustee Tom Taylor:

BOND RESOLUTION DATED MAY 10, 2021 OF THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF CUBA, NEW YORK, AUTHORIZING GENERAL OBLIGATION SERIAL BONDS TO FINANCE WATER SYSTEM CAPITAL IMPROVEMENTS WITHIN THE VILLAGE, AUTHORIZING THE ISSUANCE OF BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE EXPENDITURE OF SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the purpose hereinafter described consists of water system capital improvements authorized to be undertaken by the Village Board of Trustees pursuant to the Village Law;

WHEREAS, the Village, acting as lead agency under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder ("SEQRA"), has completed its environmental review and, on May 10, 2021, has duly adopted a negative declaration with respect to the type I action and has determined that the

implementation of the action as proposed will not result in any significant adverse environmental impacts; now therefor, be it

RESOLVED BY THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF CUBA, NEW YORK (hereinafter referred to as the "Village"), by the favorable vote of not less than two-thirds of all of the members of such Board, as follows:

Section 1. The Village of Cuba shall undertake the acquisition and construction of water system improvements, including, without limitation, water main replacement, the installation of chlorine contact piping at the well buildings, reconstruction of treatment infrastructure, the installation of new controls and system monitoring equipment, emergency power a new water storage tank, and the acquisition of original furnishings, equipment, machinery or apparatus, or the replacement of such equipment, machinery or apparatus, and other incidental improvements that may be required in connection therewith for such construction and Village use (hereinafter referred to as "purpose"), and general obligation serial bonds in an aggregate principal amount not to exceed \$7,300,000 and bond anticipation notes in anticipation thereof (and renewals thereof) of the Village are hereby authorized to be issued to finance said purpose, and said amount is hereby appropriated therefor.

Section 2. The estimated aggregate maximum cost of said purpose, including preliminary costs and costs incidental thereto and costs of the financing thereof, is estimated to be \$7,300,000. The plan for financing of said purpose is to provide all of such maximum cost by issuance of obligations as herein authorized, to be offset and reduced dollar for dollar by the amount of grants received, presently estimated to be at least \$3,000,000.

Section 3. It is hereby determined and declared that (a) said purpose is one of the class of objects or purposes described in Subdivision 1 of Paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is forty (40) years, (b) the proposed maximum maturity of said bonds authorized by this resolution will be in excess of five years, (c) current funds required to be provided prior to the issuance of the bonds or notes herein authorized, pursuant to Section 107.00 of the Local Finance Law, to the extent applicable, if any, will be provided, (d) the notes herein authorized are issued in anticipation of bonds for an assessable improvement, and (e) there are presently no outstanding bond anticipation notes issued in anticipation of the sale of said bonds.

Section 4. The bonds and notes authorized by this resolution shall contain the recital of validity prescribed in Section 52.00 of the Local Finance Law and such bonds and notes shall be general obligations of the Village and all the taxable real property in the Village is subject to the levy of *ad valorem* taxes to pay the principal thereof, and

interest thereon, without limitation as to rate or amount, subject to statutory limitations, if any.

Section 5. It is hereby determined and declared that the Village reasonably expects to reimburse the general fund, or such other fund as may be utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of the issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 6. The power to further authorize the sale, issuance and delivery of said bonds and notes and to prescribe the terms, form and contents of said bonds and notes, including, without limitation, the power to contract and issue indebtedness pursuant to §169.00 of the Local Finance Law, if applicable, the consolidation with other issues, the determination to issue bonds with substantially level or declining annual debt service, whether to authorize the receipt of bids in an electronic format, all contracts for, and determinations with respect to, credit or liquidity enhancements, if any, and to sell and deliver said bonds and notes, subject to the provisions of this resolution and the provisions of the Local Finance Law, is hereby delegated to the Village Treasurer, the Village's chief fiscal officer. The Village Treasurer and the Village Clerk or Deputy Clerk are hereby authorized to sign by manual or facsimile signature and attest any bonds and notes issued pursuant to this resolution, and are hereby authorized to affix to such bonds and notes the corporate seal of the Village of Cuba.

Section 7. The faith and credit of the Village of Cuba, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds and notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year.

Section 8. After compliance with Section 9 hereof, this resolution shall be published in full by the Village Clerk of the Village of Cuba together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the Village, in the manner prescribed by law. The validity of said bonds and bond anticipation notes issued in anticipation of the sale of said serial bonds, may be contested only if such obligations are authorized for an object or purpose for which said Village is not authorized to expend money, or the provisions of law which should be complied with, at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 9. This resolution is subject to a permissive referendum of the qualified electors of the Village of Cuba, pursuant to Section 36.00 of the Local Finance Law.

The motion having been duly seconded, it was adopted and the following votes were cast:

AYES

NAYS

Michele Miller

Tom Taylor

Jim Barnes

Steve Raub

STATE OF NEW YORK }

} ss:

COUNTY OF ALLEGANY }

I, the undersigned clerk of the Village of Cuba, DO HEREBY CERTIFY as follows:

1. A regular meeting of the Village Board of Trustees of the Village of Cuba, Allegany County, State of New York, was held on May 10, 2021, and Minutes of said meeting have been duly recorded in the Minute Book kept by me in accordance with law for the purpose of recording the minutes of meetings of said Village Board of Trustees.

2. I have compared the attached Extract with said Minutes so recorded and said Extract is a true copy of said Minutes and of the whole thereof insofar as said Minutes relate to matters referred to in said Extract.

3. Said Minutes correctly state the time and place when said Meeting was convened and the place where such meeting was held and the members of said Board who attended said Meeting.

4. Public Notice of the time and place of said Meeting was duly posted and duly given to the public and the news media in accordance with the Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, as modified by the Governor's COVID-19 Executive Orders, and that all members of said Village Board of Trustees had due notice of said Meeting and that the Meeting was in all respects duly held and a quorum was present and acted throughout.

5. IN WITNESS WHEREOF, I have hereunto set my hand and have hereunto affixed the corporate seal of the Village of Cuba this ____ day of _____, 2021

Village Clerk

Village of Cuba

Mayor Miller had a conversation about parking with a Claudia Little, a Trustee of the Baptist Church and the Chairperson of the Cultural Center, Suzanne Krull. Both were easy to speak with and amenable to compromise, however it is a board decision. Mayor Miller has asked to be invited to the June meeting at the Baptist Church. Claudia is going to try to have Mayor Miller invited. Suzanne stated the upcoming meeting is a full agenda, but she will try to set up a separate meeting. Mayor Miller has asked that Terry Moot and Lionel Legry be invited to both meetings as well.

OLD BUSINESS: N/A

NEW BUSINESS: N/A

MAYOR MILLER ASKED FOR AN EXECUTIVE SEESION TO DISCUSS THE MEDICAL, FINANCIAL, CREDIT,OR EMPLOYMENT HISTORY OF APARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL, OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION.

TOM TAYLOR MADE A MOTION TO ADJOURN AT 8:49 PM AND MOVE INTO EXECUTIVE SESSION TO DISCUSS THE MEDICAL, FINANCIAL, CREDIT, OR EMPLOYMENT HISTORY OF APARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL, OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION AT 7:54 PM WITH JIM BARNES OFFERING A SECOND. ALL IN FAVOR AND THE MEETING ADJOURNED.

STEVE RAUB MADE A MOTION TO OPEN EXECUTIVE SESSION WITH TRUSTEE TAYLOR OFFERING A SECOND AT 8:49 PM

TOM TAYLOR MADE A MOTION TO CLOSE EXECUTIVE SESSION AT 9:30 WITH STEVE RAUB OFFERING A SECOND. ALL IN FAVOR AND THE MOTION CARRIED

STEVE RAUB MADE A MOTION TO RE-OPEN THE REGULAR MEETING AT 9:30 WITH JIM BARNES OFFERING A SECOND. ALL IN FAVOR AND THE MOTION CARRIED

STEVE RAUB MADE A MOTION TO CLOSE THE MONTHLY MEETING AT 9:30 WITH JIM BARNES OFFERING A SECOND. ALL IN FAVOR AND THE MOTION CARRIED

Respectfully Submitted,

Corine Bump

Clerk/ Treasurer