



# VILLAGE OF CUBA

17 East Main St.  
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Michele Miller - Mayor  
Douglas Rettig Sr.-Trustee  
Melissa Blake- Trustee  
Steve Raub- Trustee  
Thomas Taylor- Trustee

Corine Bump- Clerk/Treasurer  
Lori Sweet- Deputy Clerk  
Richard Hall- DPW Superintendent  
Robert Thomas- STP Operator  
Kevin Margerum- Code Enforcer

**PRESENT:** Mayor Michele Miller, Trustee Melissa Blake, Trustee Steve Raub Trustee Tom Taylor-

**ALSO, PRESENT:** Corine Bump Clerk-Treasurer, Rick Hall DPW Superintendent, and Robert Thomas STP Operator, Jim Barnes, Cindy Colley.

**ABSENT:** Douglas Rettig Sr. AND Clerk/ Treasurer Bump worked for nearly an hour today to get the Skype connected, however it would not work so Trustee Rettig Sr. was not able to attend remotely as previously posted in the newspaper.

MAYOR MILLER OPENED THE MARCH 9, 2020, MEETING WITH THE PLEDGE OF ALLEGIANCE at 7:00 pm.

Mayor Miller thanked all in attendance.

**GUESTS:** N/A

## **MINUTES:**

Discussion took place on the minutes of the 2.10.2020 Board Meeting. The minutes were forwarded to the Board for review prior to tonight's meeting.

**TRUSTEE RAUB MADE A MOTION TO ACCEPT THE MINUTES AS WRITTEN WITH TRUSTEE BLAKE GIVING A SECOND. ALL IN FAVOR AND THE MINUTES WERE APPROVED.**

**BILLS:**

The bills were reviewed by Mayor Miller and Trustee Raub prior to tonight's meeting. A few late bills came in over the weekend and all were prepared except for one from Ganoung's Fire that needed discussed with both Robert and Rick. It came in nearly triple of any other year and Clerk/ Treasurer Bump was unsure why. Robert stated his fire extinguishers all needed updated/ replaced and he budgeted for the improvements. With there being no other questions about the bills **TRUSTEE RAUB MADE A MOTION TO APPROVE THE BILLS WITH TRUSTEE TAYLOR OFFERING A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.** All the Bank statements came in before the meeting and were reviewed by Mayor Miller. They are on the file for review by the finance committee at any time.

**Approval of Claims and Bill Payment:** Abstracts Voucher #'s 202000494--202000543

General Fund -\$19,677.78 Water Fund-\$5,085.64 Sewer Fund-\$6,219.72

TOTAL- \$30,983.14

**POLICE REPORT:** The department stopped five U-Turn violators and issued three warnings. Two tickets were issued to repeat, repeat offenders. They had been warned multiple times. Chief Burch spoke personally with a few people in the community that he received video and photo complaints on in and effort to get them to stop without issuing so many tickets that we hurt downtown business. They agreed to stop and he thinks it was handled appropriately that way. Also, officers reminded several people to utilize the crosswalks and not run across the roadway in front of vehicles. He hopes all these efforts are helping.

**BUILDING INSP./CEO:**

Received a call from the owner of a trailer on Woodruff St. She told Kevin the tenants reported that the recently installed furnace was not functioning properly. It was recommended that she have a qualified technician inspect the equipment. The tenants have not contacted Code Officer about this development.

**February 21, 2020**

Spoke with Mr. Hall about snow removal at a residence on Chapel St. The call was to inform Code of an additional complaint.

Spoke with owner of Chapel St. about the snow removal matter.

Spoke with the complainant to let him know Kevin called the owner.

Attorney Kagle called me late in the afternoon, requesting a summary of activity related to violations at a Woodruff St. residence. Kevin had spoken to Mr. Kagle previously on this matter. He currently represents the occupants of the lot.

### **February 24, 2020**

At the request of the tenant's attorney Kevin forwarded to him a summary of activity related to the heating system violation at the Woodruff St. lot.

### **February 27, 2020**

Spoke with Mr. Hall about a property on Chapel St. again. If the matter continues, Kevin will speak with the owner once more.

### **March 2, 2020**

Received a picture from Ms. Bump, showing the continued violation at a Chapel St residence.

Mr. Hall called to let Kevin know he hung a notice on the right-side door of the Chapel St. address.

Kevin called the owner to make him aware that the sidewalk remains un-cleared.

Ms. Bump notified Code Officer that the walk at the Chapel St. address was cleared.

### **March 6, 2020**

Appeared in Allegany County Superior Court regarding the Woodruff St. address- the occupants claim the newly installed furnace does not operate properly. (see February 14)

### **March 9, 2020**

Visited Woodruff St property to review conditions per agreement with Court and tenant's attorney.

Began conversation with owner of an E. Main St. property about a possible change of use at that address.

Forwarded updated documents and pictures to Village Attorney for a W. Main St. residence.

#### **WASTEWATER PLANT REPORT:**

- Robert said the plant operated great last month.

- \$2200.00 was billed for septage in January.
- The static mixer in the outfall piping has been removed.
- Applied for and received a building permit to reroof the lab and shop building. (Village reimbursed RT and the Town will reimburse the Village as the fee is waived.)
- Completed and posted the Dept. of Labors summary of work related injuries and illness form (SH.900.1). We had 2520.5 hours of work with no injuries.
- Roman has been registered for the Lake Placid Water Conference. (We should be reimbursed by the apprentice program)
- Worked on changes to the proposed budget for 3/11/20 mtg.
- The Bio=Tower was placed in service today.
- Drafted a letter to send out to the Dental Facilities for their 5 year follow up inspections.
- Serviced several pieces of equipment- Blowers 10& 50 HP, UV system, wipers, bulbs, 4 ballasts, and 2 Comm boards, changed oil in trickling filter and bio-tower, calibrated effluent flow meter

#### **SUPERINTENDENT OF PUBLIC WORKS-**

- Monthly water test results for E. coli/coliform- both “negative”.
- The streets were plowed 7times since the last board meeting including weekends.
- Snow was hauled from behind Community Bank and CFD 4 times for the month plus three times in the downtown business district.
- Finished cutting and splitting wood, it just needs stacked.
- Installed new signpost for sign on Hill St. that was hit and bent over.
- Painted the piping and floor in chlorination room @ the bicentennial well house.
- Finished Cold patching in potholes, but many were too shallow to patch.
- Worked on sign inventory
- Cleaned sewer laterals at 94 W Main, 16 S Park, and CMH
- Serviced the zero-turn mower, and blacktop roller
- Worked on removing gravel from Griffin Creek as permitted
- Cut the brush along the guardrails

- Cleaned and organized the North well inventoried water repair parts
- Equip repair- REPLACED SPINNER ON TRUCK #9 SANDER AND SERVICED TRUCKS #1 AND #3
- Read water/ sewer meters – 21 re- reads!
- Water issues- A frozen meter plate on Windsor St., and meter gaskets at Bishop St, an internal plumbing issue at an Orchard St, Spring St. and Union St. residence as well as a former business on W Main St.
- Rick, Randy, and Jeff went to water Class in Hornell.

Full report on file in the clerk's office.

#### **CLERK/TREASURER REPORT:**

- Voided checks- PR Check # 4399 – and another check re-issued.
- Corine has submitted the NYS 1, and the Retirement report. All have been accepted and paid.
- Corine has been working on the account recs with Nicole.
- The election is 3/18/20. Noon to 9:00 with the inspectors secured.
- Reached out to Mark Brown to reschedule the new laptop installation. Have not heard back.
- Corine Contacted Andrew Glick from EJP to assist with the loading of the SENSUS software on the new laptop. He stated he will make time in the next two weeks to get the program reloaded.
- All route reads are done. We discovered three residences with extremely high readings which meant possible major leaks and the property owners were notified to inspect their plumbing as a courtesy. Two leaks were discovered for certain, one on Union St. and one on Orchard St.
- 24 Hour shut off notices went out today with the least amount in years at 34 door knockers!
- We will begin working on re-levy amounts for taxes. Corine made a call to the county for the final assessment. As of this morning the only property bill to be removed, was the Allegany County Landbank's Property on W Main St.
- The employee from RLD Comp Audit called today and state he will be here Friday at 10:30 am.

#### **COMMITTEE REPORTS:**

**PARKS:** Mayor Miller is working on a Ralph Wilson Foundation Grant in addition to the already submitted Kaboom Grant

**CODE:** Trustee Rettig Sr. and Trustee Raub met again to discuss the solar law. They would like to decipher between residential and commercial, farmland. They would like to finalize the corrections and re-submit it to the Village attorney for finalizing.

**PERSONNEL:** There is a Teamsters negotiation meeting 3/10/2020 at 1:00 am.

**FINANCE:** Corine continues to work with Nicole on the AUD and getting the financial records corrected from the software transition. It was found there are some entries and reversals to make and once that is completed and Corine has been working with representatives from Logics to correct the incorrect software applications, Corine will contact Nicole. The mayor would like Corine to get a ballpark timeline for completion.

**MAYOR’S REPORT:**

The grant reimbursement is at capacity at this time, which means the village will have to “front” any further expenses as related to admin costs, as the 40% payout has been met. Alma Brown is aware of the costs allotted and will not go over. The Mayor has reached out to other businesses in the target area as there will be funds remaining and has also reached out to NYS to expand the target area for some green space. She must provide proof of the “need” for expanding outside the target area and needs aerial photos. Mayor Miller appointed Connie Doyle to the Comprehensive Development Committee. The Election is 3/18/2020 noon to 9:00 here at the Village Hall. The remaining budget meetings are 3/11/2020 and 3/31/2020 at 3:00 pm here at the Village Hall. She will be out of the office 3/20/2020 to 3/30/2020. Mayor Miller presented the formerly signed Library Contract from Mayor Taylor in 2014 for update and renewal.

**TRUSTEE TAYLOR MADE A MOTION TO RENEW THE CONTRACT FOR A YEAR AND TO BE REVISITED ANNUALLY GOING FORWARD. TRUSTEE RAUB GAVE A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.**

**NEW BUSINESS:**

N/A

**OLD BUSINESS:**

N/A

Respectfully Submitted, Corine Bump - Clerk/ Treasurer