



VILLAGE OF CUBA

17 East Main St.
Cuba, New York 14727
www.cubany.org

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Michele Miller - Mayor
Douglas Rettig Sr.-Trustee
Melissa Blake- Trustee
Steve Raub- Trustee
Thomas Taylor- Trustee

Corine Bump- Clerk/Treasurer
Lori Sweet- Deputy Clerk
Richard Hall- DPW Superintendent
Robert Thomas- STP Operator
Kevin Margerum- Code Enforcer

PRESENT: Mayor Michele Miller, Trustee Melissa Blake, Trustee Steve Raub Trustee Tom Taylor- Attending Remotely, according to posted web cam attendance notice, Douglas Rettig Sr.

ALSO, PRESENT: Corine Bump Clerk-Treasurer, Rick Hall DPW Superintendent, and Robert Thomas STP Operator, Jim Barnes, Cindy Colley and attending remotely with Doug Rettig Sr. at the posted location, Cindy Rettig.

MAYOR MILLER OPENED THE FEBRUARY 10, 2020, MEETING WITH THE PLEDGE OF ALLEGIANCE at 7:00 pm.

Mayor Miller thanked all in attendance.

GUESTS:

N/A

MINUTES:

Discussion took place on the minutes of the 1.8.2020 Board Meeting. The minutes were forwarded to the Board for review prior to tonight's meeting.

TRUSTEE TAYLOR MADE A MOTION TO ACCEPT THE MINUTES AS WRITTEN WITH TRUSTEE RETTIG SR. GIVING A SECOND. ALL IN FAVOR AND THE MINUTES WERE APPROVED.

BILLS:

The bills were reviewed by Mayor Miller and Trustee Raub prior to tonight's meeting. With there being no questions about the bills **TRUSTEE RAUB MADE A MOTION TO APPROVE THE BILLS WITH TRUSTEE BLAKE OFFERING A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.** Trustee Rettig Sr. inquired as to whether anyone had reviewed the bank statements and Clerk/Treasurer Bump reported they all came in the mail Monday and were marked received as such. They are on the counter for review by the finance committee.

Approval of Claims and Bill Payment: Abstracts Voucher #'s 202000423--202000494

General Fund -\$19,089.74 Water Fund-\$4,935.6 Sewer Fund-\$4,229.20

TOTAL- \$28,254.58

POLICE REPORT: The report was printed and passed to the trustees as it was received by Mayor Miller at 6:15 pm 2/10/2020.

BUILDING INSP./CEO:

Continued to press for repairs to a Woodruff St. residence. Received a call from Mr. Cagle of Legal Aid of Western New York regarding the same matter.

Received a call after hours (per an agreement with the building owner) that the new furnace installation was completed at the Woodruff St. address.

Received a request for a copy of a certificate of Occupancy for Hillside Children's Center on Water St.

Met with occupants of Woodruff St. about repairs to their rental home. Follow-up on carbon monoxide detector installation.

Began researching Certificate of Occupancy for Hillside Children's Center on Water St. after receiving a request for the document.

Visited a W. Main St. residence to follow up on a complaint about unauthorized off-street parking. A violation notice was issued.

Updated site pictures of numerous recurring complaints of a W. Main St. residence.

Received a call from the owner a W. Main St. residence where he stated the parking arrangement was temporary. An occupant parked a moving van there.

Met with Assessors to determine occupancy age of the Hillside Children's Center space.

Spoke with Mr. Hull about several written complaints of the mounting “debris” and parking at a W. Main St

Received a map of the Acme facility from Mr. Ash.

Emailed copy of letter of no objection to Rochester office of Hillside Children’s Center.
Delivered copy to local office.

Spoke with the owner of a South St. residence regarding a demo permit to arrange meeting.
Discussed demolition of barn on South St. Demolition near complete.

Met with Contractor for barn at South St, discussed plans for new storage building. After discussion about precise location of new structure, I spoke with Lee James about my concerns with the proposed location. I plan to wait until I receive a letter of agreement from the adjoining neighbor. The new structure will be 4 feet from the right-side property line; which is on the footprint of the original structure.

Mailed a follow-up letter to the owner of the property at W. Main St. based on comments and observations that the use of the unauthorized driveway is more frequent than I was told.

WASTEWATER PLANT REPORT:

- Robert said the plant operated great last month.
- \$930.00 was billed for septage in January.
- The parts have been delivered for the removal of the static mixer in the outfall piping..
- Working on 2020-2021 budget.
- The DEC inspection scheduled for Friday 2/7/2020 was cancelled due to the weather conditions and will be rescheduled at a later date.

SUPERINTENDENT OF PUBLIC WORKS-

- Monthly water test results for E.coli/coliform- both “negative”.
- The streets were plowed 13 times since the last board meeting including weekends.
- Snow was hauled from behind Community Bank and CFD 6 times for the month plus twice in the downtown business district.
- The catch basins were cleaned off twice due to the temperatures in the upper 50’s twice in the past month.

- Cleaned up downed trees after high winds- and a tree was lost in Genesee Parkway
- The whiskey barrels were brought in and the cement bases were put into storage.
- Cold patches have been placed in potholes
- A temporary fix was made to a sidewalk on Bishop St. from damage by the tree contractor that he has not repaired yet.
- There was a repair to the slate sidewalk at a South St. residence.
- New LED bulbs were replaced in the lampposts in Genesee Parkway
- Annual Water Quality Report- has been completed and submitted to the Department of Health and approved.
- Rick wanted to extend his thanks to the Cuba Police Department as they were vital in finding out who caused felony damage to the Willow Bank Park Property. In under an hour the person responsible for the damage was found and arrested.

Full report on file in the clerk's office.

CLERK/TREASURER REPORT:

- Voided checks- 15702-15704 - GENERAL account.
- Corine has submitted the NYS 1, and the Retirement report. She finished all the yearend information and everything was submitted as required by law on 1/24/2020 and processing W-2s and 1099's, and 1096's. The NYS 45 was submitted to the County and the yearly 941 was submitted to the IRS.
- Corine has been working remotely with Nicole from the Accounting Firm. The to do list for Corine was completed with detailed information emailed to Nicole. Nicole said she would call Friday 2/7/20. She has scheduled to come on site 2/19/20.
- The caucuses were held on their respective days and times with a very small turnout.
- Mark Brown was in the office all day 2/3/2020 to install the new computer. There are still a few hiccups to work through, but it seems everything has transferred, it's just a matter of navigating new parts of the operating system. There is a paid security program on it now that will need renewed in 2 years. Mark will be back after 2/22/2020 to install the new laptop.
- Health Insurance Payroll deductions changed with the 2/6/2020 payroll for all employees with Village offered Health Insurance.

COMMITTEE REPORTS: N/A

PARKS: The grant for the potential new playground equipment at Chamberlain Park was submitted by Mayor Miller. There are two meetings this week by committees formed in the community and both are in Shannon Albert’s Classroom at Cuba- Rushford High School.

CODE: Trustee Rettig Sr. spoke of the presented Solar Law packet and he stated he liked a lot of the packet with except to some “weird wording”.

Mayor Miller stated the Village’s Attorney Ron Hull had a recommendation to make it a new subsection to article 10 which is the Special permits section. Mayor Miller will get her notes to Trustee Rettig Sr. for his review and recommendations.

MAYOR’S REPORT:

Shared Services- Mayor Miller, Robert Thomas, Russ Hall, Oakley Sortore from the Town of Friendship, and Kim Demick from The Town of Scio met to discuss helping at plants and sharing a second person to keep the Plants in compliance to cover days off and for better cost efficiency across the board. Initial discussion to took place to see if there was interest into putting an agreement into place.

The Main St. Revitalization Project has a scheduled walk thru February 19th at 11:00 a.m. @ the Kopper Keg. All work for the three projects must be completed by the end of September 2020 in order stay in compliance and get grant reimbursement.

Budget workshops are scheduled for Wednesdays 2/26, 3/11 and if needed Tuesday 3/31 at 3:00 pm at the Village of Cuba Hall.

At this time 7:32 p.m. Trustee Rettig Sr. left the meeting via webcam as did the one attendee at the same site as Trustee Rettig Sr.

Mayor Miller reported she met with Lee James from The Village of Cuba, Kier Dirlam and Michelle Denhoff of the Allegany County Planning Department to discuss the Comprehensive Plan.

A resolution is needed for the Comprehensive Plan- between The Town of Cuba, and The Village of Cuba and additional community members.

TRUSTEE RAUB MADE A MOTION TO ADOPT THE FOLLOWING RESOLUTION WITH TRUSTEE TAYLOR GIVING A SECOND.

RESOLUTION

In accordance with Village Law 7-722, The Village of Cuba Board of Trustees hereby appoint and direct a "special board," hereafter referred to as the Comprehensive Plan Committee, to develop a Comprehensive Master Plan of the Town and Village Cuba. The Village of Cuba Board of Trustees will appoint members to the Comprehensive Plan Committee in consultation with the Town of Cuba Board. The Comprehensive Plan Committee will include one or more members of the Village of Cuba Board of Trustees, one or more members of the Town of Cuba Board, one or more members from each municipality's Planning Board and citizens committed to the improvement of the Cuba community. Additional members may be appointed to the Comprehensive Plan Committee over time. Through inter-municipal agreement with the Town of Cuba the Comprehensive Plan Committee will create a plan that, according to General Municipal Law 119-u may be adopted independently by each municipality. The planning activity will have a target date of completion of June 2021.

THE ABOVE RESOLUTION WAS ADOPTED AT A REGULAR MEETING OF THE VILLAGE OF CUBA BOARD OF TRUSTEES FEBRUARY 10TH, 2020 WITH THE FOLLOWING ROLL CALL VOTE

Mayor Miller- Aye

Trustee Raub- Aye

Trustee Taylor- Aye

Trustee Blake-aye

Trustee Rettig Sr.-absent for vote.

MAYOR MILLER APPOINTED TOM TAYLOR (BOARD MEMBER), DAVE CROWLEY(PLANNING BOARD) AND MIKE DOYLE (CONCERNED CITIZEN) TO THE COMPREHENSIVE DEVELOPMENT PLAN. MAYOR MILLER STATED THAT TONIGHT THE TOWN OF CUBA WILL APPOINT THEIR CHOICES FROM THE TOWN, AND SHE IS HOPEFUL THE LAKE DISTRICT AS WELL AS CUBA-RUSHFORD CENTRAL SCHOOL WILL HAVE A REPRESENTATIVE ON THE COMMITTEE. OUTREACH TO BOTH HAS BEEN DONE.

NEW BUSINESS:

N/A

OLD BUSINESS:

N/A

EXECUTIVE SESSION: Mayor Miller requested the board go into Executive Session to discuss personnel at 7:38 p.m. **TRUSTEE RAUB MADE A MOTION TO MOVE INTO EXECUTIVE SESSION AT 7:38 P.M. WITH TRUSTEE BLAKE GIVING A SECOND.**

TRUSTEE RAUB MADE A MOTION AT 8:05 P.M. TO MOVE OUT OF EXECUTIVE SESSION WITH TRUSTEE TAYLOR GIVING A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.

TRUSTEE RAUB MADE A MOTION TO CLOSE THE MEETING AT 8:06 P.M. WITH TRUSTEE BLAKE GIVING A SECOND. ALL IN FAVOR AND THE MEETING CLOSED AT 8:06 P.M.

Respectfully Submitted,

Corine Bump

Clerk/ Treasurer