



VILLAGE OF CUBA

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Michele Miller - Mayor
Steve Raub-Deputy Mayor
Jim Barnes- Trustee
Elizabeth Miller- Trustee
Thomas Taylor- Trustee

Corine Bump- Clerk/Treasurer
Lori Sweet- Deputy Clerk
Richard Hall- DPW Superintendent
Kevin Margerum- Code Enforcer

PRESENT: MAYOR MICHELE MILLER, TRUSTEE STEVE BARNES, TRUSTEE TOM TAYLOR, TRUSTEE JIM BARNES

PRESENT VIA ZOOM- TRUSTEE LIZA MILLER

ALSO, PRESENT: RICK HALL DPW SUPERINTENDENT-VIA ZOOM, AND CORINE BUMP CLERK TREASURER.

GUESTS: DAVE CROWLEY, CINDY COLLEY, ELLEN SCOTT, LISA RICCI, KATHY CHAMBERLAIN- PRESENT VIA ZOOM CINDY DUTTON FROM THE CUBA PATRIOT AND MATT ZARBO WITH BARTON AND LOGUIDACE.

MAYOR MILLER OPENED THE NOVEMBER 9, 2020 MEETING WITH THE PLEDGE OF ALLEGIANCE AT 7:00 PM.

MAYOR MILLER THANKED ALL IN ATTENDANCE.

GUESTS: MATT ZARBO FROM BARTON AND LOGUIDACE WAS PRESENT VIA ZOOM TO DISCUSS THE POSSIBILITY OF AN ENGINEERING STUDY TO LOOK AT A CAPITAL PROJECT COSTING \$3-\$4 MILLION. IT IS A 10,000-FOOT VIEW OF REPAIRS OF THE WATER LINES/ ANTIQUATED INFRASTRUCTURE. COST FOR INFLATION, SOFT COSTS, INFLATION ETC. IT COULD INCREASE OR DECREASE DEPENDING ON HOW MUCH MAIN IS REPLACED. IT'S NOT ABOUT THE COST, IT'S ABOUT HOW MUCH IT WILL COST THE RESIDENTS.

MATT STATED HE UNDERSTANDS THE BOARD HAS RECENTLY INCREASED THE COST OF WATER AND SEWER. WHEN HE GIVES US THE NUMBERS, HE WILL LET US KNOW WHAT TO

ACCOUNT FOR. THEY TRY TO BE AS TRANSPARENT AS POSSIBLE. THEY FACTOR IN POSSIBLY QUALIFYING FOR A GRANT, A ROUGH ESTIMATE OF PROJECT COSTS, AND HOW MUCH WOULD BE DEBT TO THE USER, SO THAT THE COSTS OF TODAY'S INFRASTRUCTURE ARE UNDERSTOOD..

HE STATES IT INCLUDES THE REPLACEMENT OF EXISTING ASSETS, AND THE VILLAGE OF CUBA DOESN'T HAVE MAJOR ISSUES OR HEALTH VIOLATIONS WHICH DOES NOT SCORE HIGH ON FUNDING APPLICATIONS FOR GRANTS. IT IS BASICALLY WATER MAINS, METERS, AND STORAGE TANKS THAT NEED THE ATTENTION.

IT WOULD INCREASE RATES \$ 140 PER CONNECTION PER YEAR WITH A 1.25% INTEREST RATE. THAT IS WITHOUT ANY GRANT OPPORTUNITIES, JUST A LONG TERM 38-YEAR LOAN.

AN INCOME SURVEY NEEDS TO BE DONE AND DEPENDING ON THE RESULTS OF THE INCOME SURVEY- THAT COULD LEVERAGE A POSSIBLE 1.25 MILLION DOLLARS' WORTH OF GRANTS WHICH WOULD DROP THE DEBT ABOUT \$50 PER USER/HOUSEHOLD.

THE FIRST STEP IS TO DO AN ENGINEERING REPORT, WHICH ARE THICK, DETAILED AND TIME CONSUMING. THEY MUST LOOK AT WHAT WOULD NEED TO BE SAVED AND ANY OTHER DEFICIENCIES. SOMETIMES A CERTAIN DEFICIENCY CAN LEVERAGE MORE FUNDING. THERE IS AN ENVIRONMENTAL REVIEW PROCESS WHICH INVOLVES SEQR, AND IT WOULD INCLUDE AN ENVIRONMENTAL REPORT, AND WOULD GEAR UP THROUGH A BOND RESOLUTION PROCESS WHICH REQUIRES AN ATTORNEY AND FISCAL ADVISORS. BARTON AND LOGUIDACE WOULD WORK WITH THE REQUIRED DOWN PAYMENT FROM THE VILLAGE AND WAIT UNTIL GRANT FUNDING OR LOAN FUNDING WAS SECURED FOR THE BALANCE OF THE \$20,000 COST FOR THE ENGINEERING STUDY.

TRUSTEE TAYLOR ASKED ABOUT THE STATE DOT PROJECT AND HOW THAT WOULD BE AFFECTED, AND AT THIS TIME, THERE IS NO CONFLICT.

THE MAYOR AND THE BOARD THANKED MATT FOR HIS INFORMATION. MAYOR MILLER WILL REACH OUT WITH THE BOARD'S DECISION AFTER TONIGHT'S MEETING AND THE OFFER FOR A DOWN PAYMENT IF A DECISION IS MET.

MINUTES:

DISCUSSION TOOK PLACE ON THE MINUTES OF THE 10.12.2020 MEETING. THE MINUTES WERE FORWARDED TO THE BOARD FOR REVIEW PRIOR TO TONIGHT'S MEETING.

TRUSTEE RAUB MADE A MOTION TO ACCEPT THE MINUTES AS WRITTEN WITH TRUSTEE BARNES GIVING A SECOND. ALL IN FAVOR AND THE MINUTES WERE APPROVED.

BILLS:

THE BILLS WERE REVIEWED BY MAYOR MILLER AND TRUSTEES RAUB AND TAYLOR PRIOR TO TONIGHT'S MEETING. DUE TO THE UNFORESEEN CHANGES WITHIN THE VILLAGE STAFFING CIRCUMSTANCES, THE DELEGATION OF PAYROLL LINES HAS CHANGED SINCE THE BUDGET WAS ADOPTED, MAKING THE NECESSITY OF PAYING THE NYS ANNUAL INVOICE DIFFERENT. THE NATIONAL GRID INCENTIVE FOR THE CHANGE TO LED'S CAME IN HIGHER THAN ANTICIPATED MAKING IT FEASIBLE TO APPROPRIATE MONEY TO THE GENERAL FUND.

TRUSTEE RAUB MADE A MOTION WITH TRUSTEE TAYLOR OFFERING A SECOND TO INCREASE LINE A009010-8 TO \$40,951 AND TO REDUCE F009010-8 TO -5000.00 WITH THERE BEING NO OTHER ISSUES ABOUT THE BILLS, USING REVENUE FROM THE MISCELLANEOUS REVENUE LINE.

TRUSTEE TAYLOR MADE A MOTION TO APPROVE THE BILLS WITH TRUSTEE RAUB OFFERING A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.

APPROVAL OF CLAIMS AND BILL PAYMENT: ABSTRACTS VOUCHER #'S 202100215-202100276

FIVE STAR BANK- GENERAL FUND- \$11,704.03, F \$1,735.00 G- \$1,655.01

CHECKS ISSUED TO THE NEW BANK ACCOUNTS- ALL DOCUMENTATION ON FILE

COMMUNITY BANK

GENERAL FUND -\$65,101.27 WATER FUND-\$8,715.28 SEWER FUND-\$14,709.87

TOTAL- A-\$76,805.30 F-\$20,419.31 G-\$16364.88

POLICE REPORT: N/A- MAYOR MILLER STATES SHE IS ON A PANEL WITH SUPERVISOR LEE JAMES, ART AUSTIN, CARLOS GILDEMEISTER, AND SEVERAL POLICE OFFICERS TO SURVEY THE COMMUNITY TO TRY AND MAKE IMPROVEMENTS TO COMMUNITY POLICING EFFORTS. SHE SAID CHIEF BURCH AND HIS TEAM ARE DOING AN EXCELLENT JOB.

BUILDING INSP./CEO:

LEFT MESSAGE FOR PROPERTY OWNER CONCERNING UNPERMITTED WORK ON GARAGE AT A RESIDENCE ON CHAMPLAIN AVE.

PERFORMED PROGRESS INSPECTION FOR NEW DWELLING ON GREEN ST.

MET WITH OWNER OF A CHAMPLAIN AVE. PROPERTY FOR BUILDING PERMIT.

ISSUED BUILDING PERMIT FOR A GARAGE ON CHAMPLAIN AVE.

TELEPHONE CONVERSATION WITH OWNER OF PROPERTY ON CHAMPLAIN REGARDING WORK COMPLETED PRIOR TO ISSUANCE OF PERMIT.

SPOKE WITH OWNER OF A MILL ST. PROPERTY ABOUT POSSIBLE VANDALISM AT THAT ADDRESS. OWNER CONTACTED LOCAL POLICE.

SPOKE WITH MR. SHAFFER REGARDING CHURCH OWNED SIDEWALK AT CHURCH AND SPRING ST. HE AGREED TO CONTACT MAYOR MILLER CONCERNING PREVIOUS GUIDANCE HE HAD RECEIVED ABOUT THAT SECTION OF SIDEWALK. "THE SIDEWALK IS NOT ON THE DEED".

MAYOR MILLER STATED OTHER MAYORS, INCLUDING HERSELF HAVE HAD CONVERSATIONS WITH THE CHURCH ABOUT THE RESPONSIBILITY OF THE SIDEWALK. THERE IS PHOTO PROOF OF THE EXISTING SIDEWALK AND NOW THEIR OBJECTION IS THE SIDEWALK IS NOT MENTIONED IN THE DEED. THE MAYOR ASKED THE PUBLIC ATTENDING THE MEETING IF THEIR SIDEWALKS ARE MENTIONED IN THEIR DEED, AND ALL RESPONDED THEY ARE NOT MENTIONED. IT IS IN THE VILLAGE CODE THAT THE RESPONSIBILITY OF THE SIDEWALKS LIES WITH THE PROPERTY OWNER. THE MAYOR WILL CONTINUE THE CONVERSATION WITH THE CHURCH AND PROVIDE MORE INFORMATION AS NEEDED.

WASTEWATER PLANT REPORT:

- PLANT RUNNING WELL. DMR SUBMITTED ON TIME THANKS TO OAKLEY SORTORE. ALL PARAMETERS WITHIN LIMITS.
- ROMAN CONTINUES TO DO A GREAT JOB RUNNING THE PLANT. WITH ROMAN LEAVING NOVEMBER 30TH FOR TWO WEEKS OF BASIC OPERATIONS CLASSES, JIM PLANS ON SPENDING MORE TIME AT THE PLANT DURING THIS TIME THAN WHAT HAS BEEN HIS CUSTOMARY PRACTICE. OAKLEY HAS STATED THAT ANYTIME WE NEED HELP HE WILL BE AVAILABLE ALSO.
- ON NOVEMBER 3RD ROMAN, OAKLEY AND JIM REMOVED THE BIO-TOWER FROM SERVICE FOR THE WINTER MONTHS. WE WILL INCLUDE THIS CHANGE OF TREATMENT IN THE NEXT MONTHLY REPORT TO THE DEC.
- FULL REPORT ON FILE AT THE CLERK'S OFFICE.

SUPERINTENDENT'S REPORT:

- 1) MONTHLY WATER TEST RESULTS FOR E. COLI/COLIFORM – BOTH "NEGATIVE"
- 2) PATCHING POTHOLES
- 3) PLOW STREETS ONE TIME-SHOVEL WALKS/BRIDGES AND TREAT
- 4) BLACKTOP & BINDER WHERE SIX PREVIOUS DIGS WERE MADE
- 5) PARK BATHROOMS HAVE BEEN WINTERIZED
- 6) WATER OFF AT CUBA AND CATHOLIC CEMETERY, FIREMAN'S PARK AND THE FLOWER WATERING SYSTEM IN GENESEE PARKWAY
- 7) HAULED AWAY SIDEWALK BLOCKS FOR RESIDENTS AT 97 & 99 WEST MAIN FOR SIDEWALK REPAIRS.
- 8) REMOVED SIDEWALK BLOCKS @ CHAMBERLAINS ON MAPLE AND DUTTON'S ON W. MAIN FOR TREE ROOT REMOVAL -PUTTING BLOCKS BACK IN PLACE

- 9) PICKING UP LEAVES WITH THE LEAF VAC AND THE STREET SWEEPER
- 10) PUT UP SIGNS PERTAINING TO "NO PARKING ON VILLAGE STREETS FROM 2 A.M. TO 6 A.M. FROM NOV. 1 THRU MAY 1ST"
- 11) HELPED ROMAN SET NEW BLOWER IN PLACE @ WWTP
- 12) PUT UP 6 NEW "HOMETOWN HERO" BANNERS AND SEVERAL THAT MOTHER NATURE TOOK DOWN.
- 13) FLUSHED FIRE HYDRANTS
- 14) TECHNICIAN FROM EJP CAME TO TOWN AND INSTALLED AN "8" INSERTA-VALVE" ON E. MAIN STREET BY THE FOUR CORNERS WHERE THE OTHER VALVE HAD BROKEN WHILE WE WERE TRYING TO SHUT IT DOWN.
- 15) TREE WORK IS COMPLETED FOR THE YEAR.
- 16) EQUIPMENT: BROUGHT THE SANDER IN THAT GOES ON TRUCK #9 AND WENT THROUGH IT AND REPLACED THE REAR DRIVE SPROCKETS.

FULL REPORT ON FILE AT THE CLERK'S OFFICE.

CLERK/TREASURER REPORT:

- THE NYS 1, AND THE RETIREMENT REPORT ALL HAVE BEEN ACCEPTED AND PAID.
- THE NEW BANK ACCOUNTS ARE OPEN IN BOTH THE PHYSICAL BANK AND WITHIN THE SOFTWARE PROGRAM.
- THERE IS A NEW IP ADDRESS FOR THE VILLAGE SO IT IS MORE SECURE FOR ONLINE BANKING PURPOSES.
- THE NEW WATER/SEWER RATES ARE IN THE COMPUTER FOR THE JANUARY BILLING.
- THREE BOXES OF CHECKS ARRIVED FOR THE NEW ACCOUNTS AND ONLY ONE BOX WAS CORRECT. THE VILLAGE AND THE BANK AGREED ON THE PROOF SENT TO THE PRINTING COMPANY HOWEVER, THE PRINTER MADE AN ERROR AND NEW CHECKS HAVE BEEN EXPEDITED FOR THE VILLAGES PAYROLL AND TRUST AND AGENCY ACCOUNTS. ALL INFORMATION WAS KEPT WITH PAYROLL DATED 11.05.20 TO ENSURE PAYROLL WAS DELIVERED TIMELY.
- A FEW CUSTOMERS REPORTED HAVING POOL CREDIT REQUESTS AND THEY WILL SUBMIT THEM TO THE CLERK'S OFFICE FOR A CREDIT ON THEIR SEWER.
- A FEW EMPLOYEES HAVE TAKEN THE MANDATORY SEXUAL HARASSMENT TRAINING WHILE MANY STILL MUST TAKE IT.

FULL REPORT ON FILE AT THE CLERK'S OFFICE.

THE CONTRACT WITH VERIZON WIRELESS NEEDS RENEWED BY 12/31/20 FOR THE DPW SUPERINTENDENT'S CELL PHONE AND THE INTERNET AT THE SEWER TREATMENT PLANT. THIS IS A TAX EXEMPT, AND REDUCED GOVERNMENT RATE CONTRACT.

CORINE CANCELLED THE WIRE TRANSFER AGREEMENT WITH FIVE STAR BANK AND MAILED IT TO FIVE STAR 11/09/20.

COMMITTEE REPORTS:

FINANCE: CORINE STATED THE BILL FOR TREE REMOVAL IS OVER THE APPROVED BUDGET. ONLY ONE BID WAS SUBMITTED AND IT WAS ORIGINALLY \$16,600. THE WORK WAS REVIEWED AND TREES AND STUMPS WERE REMOVED FROM THE WORK TO BE DONE.

STEVE RAUB MADE A MOTION TO MOVE \$800 FROM THE SHADE TREE A008560-4 LINE TO THE TREE REMOVAL LINE A008560-42 IN ORDER TO PAY THE BILL FROM SOUTHERN TIER TREE AND LAWN AS THE BILL IS \$800 MORE THAN THE BUDGET LINE WITH TOM TAYLOR OFFERING A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.

PERSONNEL: CORINE HAS HAD A CONVERSATION WITH AN EMPLOYEE SCHEDULED FOR A TWO WEEK TRAINING OUT OF TOWN. PRE-PAYMENT FOR FUEL, TOLLS, AND MEALS HAS BEEN REQUESTED BY THE EMPLOYEE AND A BOARD MEMBER. THE EMPLOYEE WILL TAKE A VILLAGE VEHICLE TO THE TRAINING INSTEAD OF BEING REIMBURSED MILEAGE. CORINE MAPPED THE ROUTE, CALCULATED THE TOLLS AND WITH THE ALLOTTED \$25 A DAY FOR FOOD, \$450 SHOULD BE ADEQUATE.

TRUSTEE RAUB MADE A MOTION TO APPROVE PRE-PAYMENT OF \$450 TO THE EMPLOYEE TO BE ISSUED WITH THE 11/25/20 PAYROLL THROUGH THE FINANCE PROGRAM WITH THE REQUIREMENT THAT ALL RECEIPTS BE KEPT BY THE EMPLOYEE AND TURNED IN TO THE CLERK'S OFFICE FOR VERIFICATION AND THE UNDERSTANDING ANY OVERPAYMENT SHALL BE REIMBURSED TO THE VILLAGE. TRUSTEE TAYLOR OFFERED A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.

MAYOR'S REPORT: THE HOLIDAY LIGHTS ARE AUTHORIZED TO BE LIT FROM 12/5/20-1/6/21.

WE GOT A LETTER FROM THE FINANCIAL ADVISORS ADVISING AGAINST REFINANCING THE LOANS AS THERE WOULD BE NO COST SAVINGS.

SEVERAL LETTERS WERE SENT ABOUT SIDEWALKS- ALL HOMEOWNERS HAVE AGREED TO A PLAN IN PLACE FOR THE SPRING.

WHEN THE VILLAGE ENTERED INTO AN AGREEMENT FOR LED LIGHTING, THE VILLAGE WAS TOLD THEY WOULD HAVE TO PAY THE NET BOOK VALUE FOR LIGHTS. THERE WAS AN INCENTIVE PROGRAM FOR A REBATE. THE CHECK CAME LAST WEEK IN THE AMOUNT OF \$10,605.00 WHICH WAS A PROFIT OF \$4,000.

MAYOR MILLER ADDRESSED THE BOARD ABOUT PROCEEDING WITH THE CONTRACT WITH BARTON AND LOGUIDACE, TOM TAYLOR ASKED HOW MUCH THE

VILLAGE WOULD PAY? MICHELE STATED SHE WOULD ASK TO PAY \$5,000 IN ADVANCE AND IT WOULD COME OUT OF THE WATER BUDGET WHICH WOULD BE COVERED BY THE INCREASE IN BILLING IN THE NEXT BILL.

TRUSTEE TAYLOR MADE A MOTION TO ENTER INTO AN AGREEMENT WITH BARTON AND LOGUIDACE FOR THE ENGINEERING STUDY TO SECURE FUNDING FOR WATER AND SEWER IMPROVEMENTS WITH TRUSTEE RAUB GIVING A SECOND, ALL IN FAVOR AND THE MOTION CARRIED.

TRUSTEE BARNES ASKED IF THERE WAS A POSSIBILITY TO ROLL OTHER FUNDS INTO REFINANCING THROUGH RURAL DEVELOPMENT, AND IT WILL BE LOOKED AT MORE IN THE FUTURE.

BUSINESS: N/A

NEW BUSINESS: N/A.

MAYOR MILLER MADE A MOTION TO GO INTO EXECUTIVE SESSION TO DISCUSS ROAD BUILDING WITH TRUSTEE BARNES OFFERING A SECOND. ALL IN FAVOR AND THE BOARD MOVED INTO EXECUTIVE SESSION AT 8:05PM WITH CLERK TREASURER BUMP STAYING IN THE BOARD ROOM AND DPW SUPERINTENDENT HALL AND TRUSTEE MILLER REMAINING ON THE ZOOM CALL.

TRUSTEE RAUB MADE A MOTION TO MOVE OUT OF EXECUTIVE SESSION AT 8:25 PM WITH TRUSTEE BARNES OFFERING A SECOND. ALL IN FAVOR AND THE BOARD MOVED OUT OF EXECUTIVE SESSION.

TRUSTEE BARNES MADE A MOTION TO COORDINATE WITH THE TOWN OF CUBA TO CONTRIBUTE 15% OF THE COST FOR AN ENGINEERING STUDY BY MCMAHON LA RUE AND ASSOCIATES, P.C. FOR THE PURPOSES OF ROAD BUILDING WITH TRUSTEE TAYLOR OFFERING A SECOND, ALL IN FAVOR AND THE MOTION CARRIED.

TRUSTEE BARNES MADE A MOTION TO ADJOURN AT 8:30 PM WITH A SECOND FROM TRUSTEE RAUB, ALL IN FAVOR AND THE MOTION CARRIED.

Respectfully Submitted,

Corine Bump

Clerk/ Treasurer