



# VILLAGE OF CUBA

17 East Main St.  
Cuba, New York 14727  
www.cubany.org

Office- (585)-968-1560 Fax (585)-968-9104 DPW Garage-(585)-968-2487

Michele Miller - Mayor  
Douglas Rettig Sr.-Trustee  
Melissa Blake- Trustee  
Steve Raub- Trustee  
Thomas Taylor- Trustee

Corine Bump- Clerk/Treasurer  
Lori Sweet- Deputy Clerk  
Richard Hall- DPW Superintendent  
Robert Thomas- STP Operator  
Kevin Margerum- Code Enforcer

**PRESENT:** Mayor Michele Miller, Trustee Blake, and Trustee Taylor

**ALSO, PRESENT:** Corine Bump Clerk-Treasurer, Rick Hall DPW Superintendent, and Robert Thomas STP Operator, David Crowley Town Historian, Cindy Colley.

**EXCUSED:** Douglas Rettig Sr. due to illness, and Steve Raub out of state on business

MAYOR MILLER OPENED THE JANUARY 8, 2020, MEETING WITH THE PLEDGE OF ALLEGIANCE at 7:00 pm.

Mayor Miller thanked all in attendance and for coming out on a bad weather day.

## **GUESTS:**

Dave Crowley spoke about a possible fundraiser for the historical society by having an industrial shredding company come to town for 4-5 hours one day. People would be charged a fee to bring their boxes of papers that need shredded at a designated location. It was discussed the possibility of donating the shredded waste to the SPCA. Dave will find out some more information and see if it's feasible.

## **MINUTES:**

Discussion took place on the minutes of the 11/12/19 Board Meeting. The minutes were forwarded to the Board for review prior to tonight's meeting.

**TRUSTEE TAYLOR MADE A MOTION TO ACCEPT THE MINUTES AS WRITTEN WITH TRUSTEE BLAKE GIVING A SECOND. ALL IN FAVOR AND THE MINUTES WERE APPROVED.**

**BILLS:**

The bills were reviewed by Mayor Miller and Trustee Raub prior to tonight's meeting. With there being no questions about the bills **TRUSTEE BLAKE MADE A MOTION TO APPROVE THE BILLS WITH TRUSTEE TAYLOR OFFERING A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.**

**Approval of Claims and Bill Payment:** Abstracts Voucher #'s 202000315-202000422

General Fund -\$22,491.79 Water Fund-\$4,066.62 Sewer Fund-\$4,412.86

TOTAL- \$30,971.27

**POLICE REPORT:** No report

**BUILDING INSP./CEO:**

- Spoke with Mr. Hall and Mayor Miller about conditions at a W. Main St. residence. He will look into the camper and large pieces of masonry stored on the public right-of-way on Bull St. side of parcel.
- Visited the Alco project for a progress inspection. Insulation, drywall and plumbing phases are progressing. Rough electrical has been inspected.
- Witnessed drain plumbing pressure test at Alco project. Spoke with Mr. Hall about questions concerning water meter and water main connections at the Alco project. Mechanical contractor asked questions about connections to municipal equipment that were more appropriately answered by Mr. Hall.
- Spoke with Chief Burch concerning a vehicle parked (on Bull St.) in a way that may obstruct snow removal. The PD will speak with the property owner about it.
- Spoke with Rick Hall about laws concerning activity allowed on highway right-of-way.
- Served an Order to Remedy on owner of a W. Main St. residence. Rubbish in front yard and on front porch. Items not suitable to an outdoor environment and waste items.
- Followed up on a property maintenance complaint on Woodruff St. and visited the address to confirm the complaint and attempted to speak with the owner.

- Kevin spoke with owner of trailer about the furnace at the rental property and the owner has already spoken with Rinker heating and plumbing.
- Issued a violation notice to a W. Main St. residence for parking on lawn/unlawful driveway.
- Stopped at a Woodruff St. property to check on progress. Owner planned with a heating contractor to install new equipment; contractor did not show, will follow up with owner.
- Called trailer owner for update on furnace repairs at Woodruff St residence. Kevin pressed the dangerous nature of the situation and the need for a fast resolution.

#### **WASTEWATER PLANT REPORT:**

- Robert said the plant operated great last month.
- \$4,650 was billed for septage in December.
- Roman attended a math class in Geneseo.
- Work is being done to renew the waste hauler permit, and Robert has requested an updated SI-12 from Lee James at Lawrence Dye Inc.
- The STP is preparing for the possibility of localized flooding this weekend. He stated for the past two years the data shows on 1/12 there is localized flooding with State Route 446 being shut down because it is impassable.
- Built the outfall 003 and updated the wet weather plan. They worked on the signal wires to the lab control panel.
- Stripped and refinished the lab floor
- Robert is preparing for this year's Dental Facility Inspections which are every five years.
- The Bio solids disposal rate for 2020 is an increase of \$.52.
- Robert wonders if it is more cost effective to haul with our permitted truck.

#### **SUPERINTENDENT OF PUBLIC WORKS-**

- A catch fence for the people who sled in Willow Bank Park was installed for safety.
- Cleaned graffiti off the cement supports at the Prospect St bridge but didn't have any luck removing it from the Greenway Trail Gazebo.
- A new gas heater was installed in the N Well Building
- Electric work in the cold storage side of the Champlain Well was finished (receptacles and ceiling light)
- Multiple sewer laterals were cleaned out on Grove, Chapel and Spring St. A mop head was found in one property owner's sewer lateral.
- Thank you to New Hudson for the use of the chipper and Kendal Karn for the parts for the sander while a supplier was closed for the holidays.
- Six bicycle racks were purchased by the Chamber with Superintendent Hall's input. They will be installed when better weather is here, and this is working towards becoming a trail town.

Full report on file in the clerk's office.

**CLERK/TREASURER REPORT:**

- Voided checks-4300,4302,4306, 4310,4311,4312 -Payroll acct. The new payroll calendar did not load with Logics. One employee with a voided check returned his paycheck to be voided but would not return the inaccurate stub. All payroll has been remedied with Logics so this week's stubs will be correct.
- Corine has submitted the NYS 1, and the Retirement report. She is working on the year end information and processing W-2s and 1099's.
- Irene Bailey from The NYS Comptroller's Office called to get an update on the AUD. She wanted to make the Village aware that a report will be coming out in three weeks about the AUD not being filed for 3 years. Corine and Irene discussed the updates, and the visit Corine requested for the NYS Comptroller's Office in August 2019 and Irene said it sounds like all the steps are in place and happy the Village is working to get the reports and bookwork corrected from the software change. Corine has Irene's contact number if there are any questions or concerns.

- Corine has been working remotely with Nicole from the Accounting Firm. The day she was supposed to be on site was a snowstorm. Little by little, they are working on the repairs to the software transition accounting for prior fiscal years. They worked together for about 45 minutes 1/8 and will work together again 1/14/2020 at 9am. In the mean time Corine has tasks she is working to complete emailed by Nicole to figure out the puzzle pieces.
- The webinars for the Elections were attended by both Lori and Corine. Documentation on File.
- The new laptop arrived and was delivered to Mark Brown for setup. He will be delivering both computers sometime in January.
- Corine and Lori distributed all of the health insurance information via payroll checks 12/12/19 to all employees with a submittal deadline of 12/31/19 to the clerk's office acknowledging their choice in coverage for the coming year. All but one employee has returned documentation about their health insurance benefits choices for the coming health insurance year.
- With the approval of tonight's resolution- the election date will be changed to 3/18/2020 due to election Law 15104 not allowing an election on 3/17.
- Caucuses for the election will be 1/23/2020 for the Republican Party at 6:30 and 1/24/2020 for the Democratic Party at 6:00 pm- both at 17 East Main St. The Village Hall.

**COMMITTEE REPORTS: N/A**

**PARKS:** Shannon Albert, a middle school teacher from CRCS is working with the Lego club team on the process of updating the equipment at Chamberlain Park. They have a meeting about the updates to the playground on Thursday 1/9/2020 at CRCS in Shannon Albert's Classroom, to discuss fundraising, grant opportunities, playground design, and installation. Mayor Miller will attend, and Trustee Taylor and Dave Crowley said they were going to try to attend.

**MAYOR'S REPORT:**

Mayor Miller stated the Board has to pay a resolution changing the date of the election from 3/17/2020 to 3/18/2020 due to Election Law # 15104

**TRUSTEE TOM TAYLOR MADE A MOTION TO APPROVE THE RESOLUTION #1-2020 WITH TRUSTEE BLAKE GIVING A SECOND, ALL IN FAVOR AND THE MOTION CARRIED.**

**RESOLUTION #1-2020**

AS REQUIRED BY ELECTION LAW 15104, THE VILLAGE OF CUBA BOARD OF TRUSTEES HAS PASSED BY RESOLUTION TO CHANGE THE DATE OF MARCH 17<sup>TH</sup> 2020; VILLAGE OF CUBA, NY ELECTION TO WEDNESDAY MARCH 18, 2020 FROM NOON TO 9 P.M. AT 17 EAST MAIN ST, CUBA, NY 14727.

ADOPTED this 8th day of January 2020 at the regular monthly meeting of the Board of Trustees.

	AYE	NAY
Trustee Douglas Rettig Sr.	_____	_____
Trustee Thomas Taylor	<u>  X  </u> _____	_____
Trustee Steven Raub	_____	_____
Trustee Melissa Blake	<u>  X  </u> _____	_____
Mayor Michele Miller	<u>  X  </u> _____	_____

**NEW BUSINESS:**

N/A

**OLD BUSINESS:**

N/A

**EXECUTIVE SESSION:**

N/A

**TRUSTEE TAYLOR. MADE A MOTION TO ADJOURN WITH TRUSTEE BLAKE GIVING A SECOND. ALL IN FAVOR AND THE MEETING CLOSED AT 7:36 PM.**

Respectfully Submitted,

Corine Bump

Clerk/ Treasurer