

**Regular Meeting**  
**Of the Town Board of the Town of Cuba**

Held at the Palmer Opera House, 12 West Main Street, Cuba, NY

**Present:**

Supervisor: Lee James  
 Council Persons: Lon Sweet, Michele Conklin, Richard Patterer, Melodie Farwell  
 Also Present: Nancy Orcutt, Town Clerk, Chad Smith, Hwy. Supt., Dustin Burch, Police Chief,  
 Aaron Appleby, Ambulance Administrator  
 Absent: Michael Searle, Dog Control Officer

Supervisor James called the meeting to order with the Pledge of Allegiance at 7:00 pm. In attendance were also Mary Lindquist, Mary Raymond, Ken Hintz, Roman Cavalletti, Kayla Elling and David Crowley

**Public Comments:** Roman Cavalletti and Kayla Elling spoke briefly on their concerns pertaining to one of the ambulance squad member's behavior at a recent call. James advised them this is a situation the Board will take care of, but not in open session. It will be discussed and action taken to resolve the matter.

Ken Hintz questioned if there would be something in place of the Garlic Festival. James said there would be an open-air market that weekend on Main Street.

**Board Comments:** Conklin has information on grants that are available to help the Town financially in getting an addition onto Town Hall for record storage. There was a brief discussion on some of the procedures. Conklin will continue to research securing a grant for the Town.

Farwell asked the Clerk to start sending out an email again to remind the Board when to come in and review the Abstract. Because of the holiday she missed the period the Abstracts are available at Town Hall, which is all day Friday, Saturday, Sunday, Monday and Tuesday until noon.

James expressed the sadness felt for the loss of a former Town Board Member. She asked we keep the Ramsey families in our thoughts. She also thanked Burch and his department for an excellent job on handling a difficult situation. James met with the accountants and has shared a prepared tentative budget with the Board. The date for the first workshop will be September 21, 2020. It will be held at the Palmer Opera House at 6 PM.

**Minutes for 08/11/20, Supervisors Report for July & General & Highway Abstracts for September:**

When asked, board members responded yes, they had reviewed the minutes, reports and abstracts.

**The supervisor's report** showed the general fund received \$5,055.79 The highway fund received \$15.47. Disbursements include \$57,621.02 for general and \$182,842.25 for highway.

**The September Abstract** dispersed \$39,629.92 from the General Fund and \$141,480.73 from the Highway Fund. Farwell motioned to accept the reports, Conklin seconded. All in favor, passed.

**Clerk Comments:** The results of the Cuba Lake District Annual Election showed Sarah Bradley won with 32 votes and 0 write-in votes. She will be serving a five-year term.

The Clerk's hours changed to Tuesday, Wednesday and Thursday, 8 AM – 12 noon. Other hours available by appointment.

Farwell asked if Marilyn Bunk, the Court Clerk, was receiving any hours for assisting the Town Clerk in her duties. Bunk has never done any Town Clerk work. She was assisting the Supervisor with tasks such as prepaid bills and mailing checks for payment of the vouchers. James stated she will now be doing both of those tasks from now on. Bunk distributes the mail.

Farwell asked how Clerk hours could go from 24 hours to 12 hours a week. Orcutt responded she was assisting the Court Clerk 22 hours a week. When it came to 2 o'clock, if there was still Town Clerk work to be done, she stayed to finish it. After that job was eliminated, twelve hours seems ample time to complete the daily work, with an occasional exception. In those cases, I stay until it is finished.

**Assessor's Comments:** Dave Crowley asked the Board to please consider starting a fund for a revaluation. There have been several large land sales recently that is greatly affecting our equalization rate. Currently, it is 84%. Several ideas came of the discussion that took place. James would like to pick a venue where the task is completed in one year and possibly by someone in this area.

**Police Department Comments:** There were 171 calls to service with 26 cases developing. 15 traffic tickets were issued and 12 motor vehicle accidents. Full report is on cubany.org.

Chief Burch would like to remind everyone to be sure to secure your car before leaving parked. Remember to remove the keys and lock the doors, do not leave valuables in sight. There is a lot of theft recently and these actions will help prevent more larcenies.

**Ambulance Comments:** The Cuba Ambulance Service responded to a total of 29 calls to service in August, 2020. 17 trips went to Olean General Hospital, and 11 was a sign offs, 0 were standby and 1 was by Mercy Flight. 13 of these calls were critical care with Cuba handling 13 and Olean 10 handling 0. 10 of these calls were in the Village of Cuba, 8 were in the Town of Cuba, 2 were on Cuba Lake, 7 were New Hudson, 1 was mutual aid to West Clarksville, 0 was mutual aid to Friendship, 0 was mutual aid to Belfast and 1 was on I-86.

**Highway Comments:**

- Cut trees and brush on Beebe Hill Road
- Oiled and stoned Beebe Hill, Farnsworth and Swift roads

**Equipment Repairs**

- Changed transfer pump in pickup
- Changed air filter on roller
- Changed hydraulic filters and O-ring on excavator

Smith mentioned that CHIPS funding decreased by 20%. The Town should still be in fair shape because we charged the State for millings and bank run used from our gravel pit.

Smith opened the bids for the truck. Basil Chevrolet in Depew submitted \$37,957 and the other was from Cappellino in Boston coming in at \$37,365. Both bids are on a 2021 Chevrolet Silverado 2500HD 4WD Double Cab 149" work truck. It includes remote start and a Western 8' to 10' wideout snowplow with night hawk headlamps. After a brief discussion, Sweet made a motion to purchase the vehicle from Cappellino in Boston, NY. The motion was seconded by Patterer. All in agreement, passed.

**Sewer Committee:** James is updating the spread sheet for the sewer district billing, adding any new hook-ups. Sweet talked with Bob Amundson about the camp ground hooking into the district. He also spoke with Dana Harvey, who is working with Amundson's professional engineer. Any new hook-ups are the owner's responsibility.

**Facilities:** Frank repaired the call box on the front of the building. The flags are on order to replace the worn ones at the front of Town Hall. As per the shared services agreement with the school, a crew will strip and wax the floors over the weekend. Thanks to Rick Hall and his department, the lines are repainted in our lot. An in-depth discussion took place on the Bull Street property. The Board exchanged many ideas on the building to make it a safe and more efficient place. James wants something done sooner than later. As it stands now, there

is no heat and there is a loss of electricity to parts of the building. Burch will have Schostick assess at the wiring as a starting point. James requested an outdoor light be installed over the emergency exit door in the Court Room as a safety measure.

**Code Enforcement Comments:**

August 10th

Spoke to Allegany County Adult Services over a house at 9514 South Shore Rd  
Wrote monthly report

August 12th

Received call from clerk has permit apps in my box  
Received call from Buffalo Solar looking for a permit application

August 13th

Received call from resident needs final inspection at 5616 South St  
Spoke to clerk over 5616 South St

August 17th

Inspected 5616 South St and wrote C of O  
Wrote permit to Michael DiCerbo for demo of house and garage at 48 South Shore Rd  
Spoke to resident inquiring about a permit  
Inspected Tom Hall's cottage on North Shore Rd and called Randy Hall on what I found  
Stopped at office to drop off permits

August 18th

Received call from resident with code question

August 21st

Inspected 5875 Hill Top Rd insulation  
Inspected Marra's shed at 226 ½ West Shore Rd

September 1st

Spoke to contactor working on cottage 89 had questions  
Spoke to person wanting to build on Cuba Lake- had many questions

September 4th

Received call from Andy Lindquist getting close to final inspection at cottage on Cuba lake  
Stopped at office to check mail

**Old Business:**

**Bull Street Facility:** Discussed under Facilities.

With no further business to conduct, Sweet's motion and Farwell's second adjourned the meeting at 8:14 PM.  
All in favor.

Respectfully submitted,

Nancy A. Orcutt, Town Clerk