

## Town of Cuba Appointments and Designations 2020

Depository: Five Star Bank for all accounts except for Town Clerk's accounts which will remain at Community Bank, N.A.

Monthly Meetings: 2<sup>nd</sup> Tuesday of each month at the Cuba Library, 39 E. Main Street, 7 PM

Official News Paper:	Cuba Patriot
Attorney:	David Pullen
Deputy supervisor:	Lon Sweet
Registrar of Vital Stats:	Nancy Orcutt
Deputy Registrar:	Mark Rinker
Deputy Town Clerk:	Jeff Orcutt
Police Commissioner:	Lee James
Historian:	David Crowley
Dog Control:	Michael Searle
Ambulance Administrator:	Aaron Appleby
Sewer District #5 Maintenance:	Dana Harvey

### Committee Appointments

Police Committee:	Lon Sweet, Lee James, Dustin Burch
Highway Committee:	Melodie Farwell, Richard Patterer, Chad Smith
Ambulance Committee:	Michele Conklin, Melodie Farwell, Aaron Appleby
Equipment Committee:	Richard Patterer, Lon Sweet, Chad Smith, Dustin Burch
Sewer District Committee:	Lon Sweet, Lee James, Dana Harvey'
Facilities Committee:	Richard Patterer, Melodie Farwell, Dustin Burch, Chad Smith
Budget Committee:	Entire Board
Board of Ethics:	Michele Conklin, Lee James, Nancy Orcutt
Audit Committee:	Melodie Farwell, Richard Patterer
Grievance Committee:	Tim Ramsey, Bill Allis, Tom Cucchiaro
Ad Hoc Committees:	
Grants:	Michele Conklin, Richard Patterer
Bicentennial:	Mary Raymond, Michele Conklin, Robin Valerie
Shared Services:	Lee James, Lon Sweet

Organizational and Regular Meeting of the Town Board  
Of the Town of Cuba  
Held at the Cuba Library, 39 E. Main St., Cuba, NY 14727

The meeting was called to order at 7:10 pm by Supervisor James with the Pledge of Allegiance.

James read the list of designations and appointments for the year 2020 as they appear on the previous page. A vote will be taken later in the meeting on retaining David Pullen as the attorney for the town.

James mentioned we will now have a sign in sheet to be made a permanent part of the minutes. It will provide information in the event the board needs to reply back to someone.

Sweet, James and Conklin welcomed new board members, Patterer and Farwell and all look forward to moving Cuba into the future. The new board members expressed their thanks for being voted into office and look forward a productive new year.

**Consent Agenda:**

**Minutes** were approved on the motion from Sweet and second of Conklin. All in favor, Farwell abstained as she did not receive a copy of the minutes and they were not available on line.

**Supervisor's Monthly Report** showed \$59,001.54 received in the general fund and \$99,402.58 for the highway fund while interest accumulated is \$2.14. Disbursements for the general fund total \$89,598.26 and the highway is \$26,467.85.

James reported **Abstract #13** general fund paid out \$72,022.17 and the highway fund paid out \$35,268.16. **Abstract #1** disbursed \$1,679.19 while the highway fund spent \$13,559.59. Patterer moved to approve both reports, seconded by Sweet. All in favor, so moved.

The Town Clerk informed the Board that tax bills were mailed out on December 30<sup>th</sup>, the annual contract with the Cattaraugus County has been signed and returned and the results of the Cuba Joint Fire District Election held on December 10, 2019 showed David Hardman elected to a five-year term.

**Police Report**

In December Cuba police answered 119 calls resulting in 12 cases. There were 11 stops conducted, 6 in the town, 1 in the village 1 on the lake, and 0 on I-86 resulting in a total of 9 uniform traffic tickets. A total of 7 motor vehicle accidents included 4 in the town, 1 in the village, 1 on the lake, and 1 on I-86. The complete report may be found online.

**Ambulance Report**

The Cuba Ambulance Service responded to a total of 21 calls to service in December of 2019. 14 of those calls were taken to Olean General Hospital, 1 was taken to Jones Memorial Hospital and 4 were sign offs, 1 was mutual aid, 0 were refusals, 2 were standby and 0 were taken by

Mercy Flight. 6 of these calls were critical care with Cuba handling 6 and Olean 10 handling 0. 9 of these calls were in the Village of Cuba, 3 were in the Town of Cuba, 0 was on Cuba Lake, 4 were New Hudson, 0 was mutual aid to West Clarksville, 0 was mutual aid to Friendship, 0 was mutual aid to Belfast and 2 was on I-86.

Two applicants were approved for the squad, Lewy Kratts and Kayla Elling. The background checks have cleared. Both are in class training for EMT's. This will bring the squad's total up to four. Sweet made the motion, seconded by Farwell to hire both persons. All were in favor, passed.

After some discussion, Sweet motioned and Patterer seconded to spend \$1,446.00 to upgrade the heart monitors modems to 4G. All in favor, passed. The heart monitors also need to be calibrated each year. Appleby is looking into what is the most economical for the town, going with a contract, or just a once a year maintenance.

#### **Highway Comments**

In December, crews plowed snow 15 days, patched potholes, picked up around the shop and took in scrap. Equipment repaired includes new brake foot valve in the Sterling and a new air tank valve, and the trucks were greased.

Smith asked permission to post the roads early due to weather conditions. Patterer motioned, seconded by Conklin to approve the request. All in favor, passed. Smith went on to explain that the roads can be used by bigger trucks, they just need to get a permit (no charge) from him to do so.

Smith would like to get pricing on crushed gravel. He would like to get prices on a new loader and pickup. This was talked about at budget time.

Lastly, he asked the Board to sign the shared services agreement with Allegany County. After a brief discussion, Conklin offer the following resolution, seconded by Sweet:

**RESOLUTION NO. 1-20**

**DATED 01/14/2020**

**Title: RESOLUTION APPROVING THE MUTUAL AID AGREEMENT BETWEEN THE MUNICIPALITIES OF ALLEGANY COUNTY, NEW YORK.**

Offered by: Allegany County Town Highway Superintendents Association

Whereas, the Board of the Town of Cuba hereby agrees to allow Chad Smith to extend Mutual Aid assistance to another participating municipality within the County of Allegany when requested to do so by such municipality in time of abnormal snow or work conditions. This agreement is subject to the conditions listed in the written agreement.

The Resolution was signed by the entire Board, Town Clerk and will be returned to the County DPW.

**Sewer Committee**

Sweet mentioned they are still looking into reimbursement for the sewer breach and that Dana Harvey will start keeping a log book. He also expressed the need for tools. Money has been appropriated in the budget.

**Dog Control Comments**

On December 27, a husky was picked up from Route 305. The dog was returned to the owner the next day. The dog spent the night at Searle's home. The dog census is going slow this time of year. It is a big undertaking and it will pick up soon.

The Allegany County SPCA sent a contract which would provide as a secondary shelter. The discussion came up again to have Cuba start a kennel for these dogs running at large. Allegany County SPCA will only take in a dog for surrender after the 5-day holding period. It was suggested to look into having surrounding municipalities participate in this with us to help it be more cost effective and possibly make a little money on it. Searle talked with the State inspector about setting up a kennel. She gave him paperwork to offer the Board for their review on the process.

**Code Enforcement**

Permits were written for a solid wood burning device, foundation work on N. Branch Road and a violation notice for building without a permit on Spring Valley Road.

**New Business**

**Bank signators** need to be assigned for the accounts at Five Star Bank, Community Bank and on the NYClass accounts. After a brief discussion, Patterer motioned the two who should be able to sign for these accounts would be Supervisor, Lee James and Deputy Supervisor, Lon Sweet, and of course, Town Clerk Nancy Orcutt remains on the Community Bank Accounts.

**A Shared Services** request was made by New Hudson Town Supervisor, Bill Schuler. He would like for the Town of Cuba to take over their Court. They have about one case per month, and it is becoming costly for them to continue. It was speculated that the judge in New Hudson may be looking to retire. Cuba's judges will be consulted on the change and New Hudson will have to look to the 8<sup>th</sup> Judicial District for permission and guidance. James is curious as to what the contract would look like.

**Contract with Richardson and Pullen** was discussed further as previously mentioned. Sweet made his thoughts known that perhaps this year some feelers could be put out to look for someone different. It had been suggested in the past, but no time was allowed for a proper search. It seems that Mr. Pullen may soon wish to retire, and this may be the opportunity to change. Sweet made the motion to retain David Pullen as Attorney for the Town, seconded by Patterer. All in favor, passed.

**Dedicated email** is an issue that has been brought up several times last year. For \$25 per email, per year, Southern Tier West can set us up through Go-Daddy.com. Farwell shared her research on email with Google. She purchased townofcuba.org for \$12 a year. Since we are not doing any commerce, just relaying correspondence, we probably don't need anything that is encrypted. If this was done through Google, it is \$12 a year for the name, \$6 a month for one Admin account and 100 email accounts at no extra charge. This would provide consistency with our correspondence and the emails sent to these accounts will appear in our personal accounts. The cost would be \$84 a year. James asked for a motion

to explore this and move forward at the cost of less than \$100 a year. Sweet moved to do so, seconded by Patterer. All in favor, passed.

At 7:54 pm Sweet motioned to go into executive session to discuss possible litigation. Conklin offered the second, all in favor, passed.

At 8:34 pm Farwell motioned to re-open the regular meeting, seconded by Sweet. She then motioned to remove the lien the Town of Cuba has on an old loan (grant) the Town participated in back in 2004. As far as the Town is concerned, all conditions have been met. This action was seconded by Conklin, all in favor, passed.

At 8:35 pm Patterer motioned to adjourn, seconded by Sweet, all in favor, meeting adjourned.

