

**Regular Meeting**  
**Of the Town Board of the Town of Cuba**  
 Held at the Cuba Town Hall, 15 Water Street, Cuba, NY

**Present:**

Supervisor: Lee James  
 Council Persons: Lon Sweet, Michele Conklin, Richard Patterer, Melodie Farwell  
 Also Present: Chad Smith, Hwy. Supt.  
 Via Zoom: Nancy Orcutt, Town Clerk, Aaron Appleby, Ambulance Administrator  
 Absent: Dustin Burch, Police Chief, Michael Searle, Dog Control Officer

Supervisor James called the meeting to order with the Pledge of Allegiance at 6:00 pm. This is the first attempt to use Zoom for our public meeting. In attendance were also Mary Lindquist, Mary Raymond and Ken Hintz. The guests thanked the Board for being invited to the meeting through Zoom.

**Minutes for 04/14/20, Supervisors Report for April & General & Highway Abstracts for May:**

When asked, board members responded yes, they had reviewed the minutes, reports and abstracts.

**The supervisor's report** showed the general fund received \$40,845.57. The highway fund received \$107.79. Disbursements include \$101,632.39 for general and \$41,146.59 for highway.

**The May Abstract** dispersed \$24,736.31 from the General Fund and \$46,952.33 from the Highway Fund. Sweet motioned to accept the reports and it was seconded by Patterer. All in favor, passed.

**Clerk Comments:** Orcutt is in the office at a minimum of two hours; 8 AM - 10 AM Tuesday, Wednesday and Thursday to answer the phone and take care of the mail.

**Police Department Comments:** There were 100 calls to service with 11 cases being developed. 8 traffic tickets were issued and 2 motor vehicle accidents. Domestic calls are 11 while other calls are down. Full report is on cubany.org.

Burch asked prior to the meeting to hire Seth Farrand who is currently in the Academy. After some discussion Sweet motioned to hire him seconded by Farwell. All in favor, passed.

**Ambulance Comments:** The Cuba Ambulance Service responded to a total of 15 calls to service in April of 2020. 9 of those calls were taken to Olean General Hospital, 0 was taken to Jones Memorial Hospital and 4 were sign offs, 0 were mutual aid, 0 were standby, 0 was taken by Mercy Flight and 2 were DOA. 5 of these calls were critical care with Cuba handling 5 and Olean 10/MTS handling 0. 6 of these calls were in the Village of Cuba, 5 were in the Town of Cuba, 2 was on the lake, 0 was mutual aid to Friendship, 0 was mutual aid to Belfast, 2 were in New Hudson and 0 were on I-86.

A discussion took place resulting in the appointment of Vanessa Sweet as assistant to Appleby. She will be paid a \$50 monthly stipend. The motion was offered by Patterer and seconded by Farwell. All agreed, passed.

**Highway Comments:**

- Finished sweeping roads
- Started grading roads
- Screening gravel
- Cold patching potholes

**Equipment Repairs**

- Still painting equipment
- Took Peterbilt to Marquarts for repairs
- Changed tires on trucks from winter to summer

**Sewer Committee:** none

**Facilities:** none

**Dog Control Comments:**

April 9 – Someone asked about laws for dog kennels in town for private use.

April 12 – Report of two dogs killing a neighbor's chicken was addressed. The owner of the chickens did not want to press charges. The dog owner was issued a warning about allowing the animals to roam at large.

April 30 - A village resident complained about two German Shepherds entering his property and intimidating him. He is worried they might get his rabbits. Searle is trying to contact the dog owner.

**Code Enforcement Comments:**

- April 12<sup>th</sup>

Wrote report

Stopped at office to pick up permit apps

- April 13<sup>th</sup>

Spoke to resident about a mobile lot

Wrote permit to Derwood Say for repair of a roof at 118 South St

Received call from Maple Leaf Contracting have essential letter to do repairs of roofs

Wrote permit to Steve Wilber for roof repair at 275 West Shore Road

Wrote permit to Empire Telecom USA, LLC for work on cell tower at 9075 Spring Hill Road

Spoke to contractor on Tom Halls project on Cuba Lake over Lake authority and codes

- April 16<sup>th</sup>

Spoke to Scott Barry over project at Cuba Lake

- April 20<sup>th</sup>

Stopped at office to drop off permits

Checked work at lake found contractor doing a driveway- no permit needed

- April 24<sup>th</sup>

Stopped at office to check mail

- April 27<sup>th</sup>

Received call from Allegany County Health Department over a double wide going in to a lot in Route 20 near Friendship line

- May 6<sup>th</sup>

Spoke to clerk about codes

Received call from Scott Barry over some projects on Cuba Lake

- May 8<sup>th</sup>

Received call from Todd Tyler wants to put in Roadside BBQ in Cuba

Received call from Andy Lindquist- had code questions

- May 11<sup>th</sup>

Received call from resident with code questions

**New Business:**

Proposal to write grant, marketing and economic development plan by SWBR:

**CONTEXT**

- Genesee Valley Greenway Trail
  - Cuba & Cuba lake
  - Food and Beverage
  - Allegany State Park
  - Letchworth State Park
- Western NY Regional Economic Development Council
  - Tourism
  - Agriculture
  - Smart Growth
  - Entrepreneurship
- Allegany County Comprehensive Plan: Our Vision, Our Mission: Outlook for 2030
- National Trust Historic District
- I-86 Corridor

**STRATEGY**

- Build on Existing Assets
- Address Evolution of the Marketplace
  - Quality Housing
  - Social Interaction
  - World renowned Wildlife Research Program
  - Precision Agriculture
  - Video Creation and Editing
  - Aviation opportunities
- Human Capital
  - Leadership
  - Colleges (Four)
  - Entrepreneurship
- Marketing

**PROJECT**

- Trailhead: build access, parking, signage and amenities to create a memorable visitor experience.
- Trail: Construct unfinished portions of the Genesee Valley Greenway Trail, including connections to schools for safe walking routes.
- Food & Lodging: Study of existing and implementation to expand food, lodging and amenities to attract and accommodate visitors.
  - Perform a Visitor Market Study
  - Expand or construct amenities, that are consistent with the study.
  - Enhance and or expand eating and gathering places.

**PROJECT**

- Destination Attractions: Support, enhance and expand Cuba's destination attractions including....
  - Cuba Cheese
  - Historic District
  - Cuba Lake
  - A Craft Beverage establishment
  - OLE airport
  - Wildlife Research

- Precision Agriculture
- Housing: Develop an enhanced high-quality housing stock to accommodate existing markets and create new ones.
  - Senior
  - Affordable/Workforce
  - Millennial

**Village/Town wide clean up June 7 – 14**

The village is starting a campaign to clean up debris and unsightly items to run in June. James thought the town could participate and do the same. After some discussion, it was agreed not to go the expense of renting dumpsters and picking up white goods because we would have to pay the fees at the transfer station to dispose of it. It came up in conversation the reason we stopped doing town wide cleanup is because of the expense. We will just try to encourage people to take pride in our community and keep it tidy.

**Discussion – Resolution on speed limit on Route 305**

There is a petition that has been circulating to show support for the reduction in speed on Route 305 to 45mph from the village line to Murdock's. It would create a safer environment for the businesses, walkers and school traffic. After some discussion with pros and cons stated, James thinks we should give it a try, with nothing to lose. The final decision is made by the NYSDOT.

At 7:00 pm a motion to enter executive session was made by Patterer and seconded by Sweet. It is to discuss a particular personnel issue.

The meeting reopened at 7:59 PM. The discussion resulted in the elimination of the Clerk's Aide position. It was motioned by Sweet and seconded by Farwell. All in favor, passed.

Respectfully submitted,

Nancy A. Orcutt, Town Clerk