

Regular Meeting
Of the Town Board of the Town of Cuba

Held at the Cuba Library, 39 East Main Street, Cuba, NY

Present:

Supervisor: Joseph Miller
Council Persons: Timothy Ramsey, Lon Sweet, Michele Conklin
Also Present: Nancy Orcutt, Town Clerk, Chad Smith, Hwy. Supt.,
Dustin Burch, Police Chief & Ambulance, Richard Patterer, Dog Control

Supervisor Miller called the meeting to order with the Pledge of Allegiance at 7:00 pm.

Public Comments: Ray Tatum gave a presentation on LUV – limited use vehicles. What this entails would be to pass a local law allowing ATV's to use Town roads as "trails". Mr. Tatum believes it would bring people to Cuba and create more revenue for our local businesses. After a question and answer period, the Board requested he do more research and bring more facts back to the Board for further consideration. There is a section regarding this on the DMV website.

Minutes for 03/12/2019, Supervisors Report for March & General & Highway Abstracts for April:

When asked, board members responded yes, they had reviewed the minutes, reports and abstracts. Since there were no questions or comments on the minutes or reports, Ramsey offered the motion to accept the reports as presented, seconded by Sweet.

Voucher #205 was asked to be withheld until further clarification is received on the proper total. Conklin motioned to pay the vouchers with the one exception, seconded by Ramsey. The motion passed with the approval of all members.

The supervisor's report showed the general fund received \$33,844.62. The highway fund received \$52,925.36. Disbursements include \$114,954.15 for general and \$62,028.69 for highway.

Board Comments: Conklin reported back about the sexual harassment training through the County. After speaking to Allegany County and EAP - it was recommended that we conduct our own training. The County is trained by EA. After speaking with them Conklin was informed that unless we were all members of EAP - they could not assist us in training. The only members we have are those in the Public Works - they are members through the Allegany County Highway Dept. It was suggested by Tim Ramsey and Conklin that we go online and download the necessary material to conduct our own training provided by NY State. Tim Ramsey stated the Amvets have completed this training successfully.

Supervisor's Comments: Emails were exchanged between Miller and Baldwin Business Services about applying for a credit card and the audit. Because of tax season, a meeting will be scheduled after April 15.

The matters with the Village concerning contract renewals are still being reviewed. Talks have started with the Seneca Nation regarding services and how they would be provided at the old Tracewell building. An appointment still needs to be made to discuss sewer issues with the school district.

Clerk's Correspondence: The Clerk mentioned the fence panels are loose in the front parking lot. Taxes are returned to the County on April 10th. A 92% collection of total levy was accomplished this year.

The contract with the SPCA is being reconsidered/rewritten. The AmVets has applied for the renewal of their liquor license. Stewart Freeman has submitted his renewal application for the junk yard located on Route 446. Sweet motioned and Ramsey seconded the approval of the permit. All in favor, passed.

Police Department Comments:

Cuba Police responded to 140 calls to service in March and developed 24 cases from these. The Police Department handled 8 motor vehicle accidents 2 in the town, 4 in the village, 0 on the Lake and 2 on I-86. There were 26 Traffic stops conducted with 18 Traffic Summons issued (10 in the town, 1 in the village 6 on the lake and 1 on I-86). The Police Department also handled 5 noise complaints, 3 motorist assists, 0 funeral escorts, 5 vehicle lock-outs, 1 parking tickets/complaints were issued, 5 other agency assists, and 4 domestic disputes. The Police Department assisted the Ambulance on 10 calls. The Police Department conducted 0 safety car seat installations. 14 Pill/needle drop offs were completed. 0 gun locks were handed out to residents. 13 business funds escorts were completed. Patrols checked Cuba businesses and property's 12 times.

An active training for school shooting incident is being planned for next summer. Currently training for tactical medical training is being conducted this week at the school. This is provided by the Federal Government through an order signed by President Trump. It involves learning to apply tourniquets in various situations. At the end of the training each participant receives a \$300 kit which is replaced at no cost when they are used.

Burch would like to hire another part-time officer. It is getting hard to get someone to fill in without paying overtime. He is applying to the academy and would be sponsored by the Town. His availability would be sometime in October. He has been vetted already. Miller will add this to the personnel issues in executive session.

Ambulance Comments: The Cuba Ambulance Service responded to a total of 20 calls to service in March of 2019. 18 of those calls were taken to Olean General Hospital, 1 was taken to Jones Memorial Hospital and 1 were sign offs, 0 was mutual aid, 0 were refusals, 0 was standby and 0 was taken by Mercy Flight. 9 of these calls were critical care with Cuba handling 9, Olean 10 handling and MTS handling 0. 7 of these calls were in the Village of Cuba, 9 were in the Town of Cuba, 1 was on Cuba Lake, 1 were New Hudson, 2 was mutual aid to West Clarksville, 0 was mutual aid to Friendship, 0 was mutual aid to Belfast and 0 was on I-86.

Burch thanked the Cuba Lake Association for the \$250 towards the computer they needed to purchase.

Highway Department Comments:

Work performed in March included the following services:

- Plowed 5 times in March
- Patched potholes
- Cut brush on Beebe Hill and Summit roads
- Took down snow fence

Equipment Repair

- Serviced grader and roller
- Replaced broken spring in 2013 freightliner
- Took tractor to Tri-County Supply for warranty repairs

The winter recovery money has been cut. This is not CHIPS money. Extreme money was cut by \$27,000. It was given to mass transit in NYC. There is another year left on PAVE NY and then that will probably be gone also.

Sewer Committee: Sweet reported he and Conklin met with Dana Harvey about the cost and process of new hook-ups to the district. The equipment cost is approximately \$5,000.00 and they hire the contractor to do the install. His job is to oversee to make sure it is done to specs. Harvey made a request to purchase hand tools. Miller would like to see an updated guide for use and care of the system to give to the customers. There is concern over how to charge new customers. Miller will contact Harvey about these concerns.

The ad for back-up for Harvey will be in the next Patriot.

Facilities Committee: Ramsey and Code Enforcement Officer Walt Putt did a walk-through of the Bull Street building being considered for the relocation of the ambulance bays. Putt stated it just needs to be cleaned up and some ceiling tiles replaced. There is no mold to be concerned about.

Dog Control Comments:

03/12/19- dog running at large on the Interstate, unable to locate

03/19/19- dog complaint in the village, currently working on it

03/21/19- two dogs were picked up by a resident that found them running loose by Congdon's Auto Body shop. The resident picked them up and since I wasn't available, the resident took the two dogs to the Catt. County SPCA. They were both found to have porcupine quills on them so the SPCA took them to the Veterinary Care of Cuba, the owner of the dogs was found, but when she heard of the Vet bill and found that there was no way she could afford that bill she surrendered the dogs over to the Town who in turn surrendered them to the SPCA.

03/27/19- resident called about her neighbors' dog coming onto her property, talked to neighbor about keeping better control of his dog.

**The dog control cell phone is going to have to be replaced. The screen doesn't come on all the time and when it does the screen itself shows up backwards sometimes, or blinks on and off to where it's hard to see/use. I believe this flip phone is having issues because of wore out connections inside it. The phone was given to me about five years ago from Dustin Burch after he replaced this phone with a newer one.

**I think it would be a good idea to hire an assistant dog control officer based on applicants that applied for the dog control officer position so that there would be plenty of time to show them everything about dog control so that there is a smooth transition from when I stop doing dog control and that person takes over. I recommend Mike Searle based on his repeated desire to want to do the job and his work ethic. I know Ron Hosley was another applicant that expressed interest but after speaking to him about his desire to still do it he said he was worried he wouldn't be able to have the time to do the job....

Code Enforcement Comments:

March 11th - March 13th

Attended School in Rochester NY

March 14th

Received call from Tim Ramsey requesting a walk-through of old police station

March 23rd

Stopped at office to pick up permit apps

March 25th

Wrote permit to Harry Hardman for reroof at 5297 Maple Lane

Wrote permit to Jerry Kilmer for enclosing a porch at 6 South Shore Rd

March 27th

Received call from clerk has permits in box

March 28th

Received call from clerk one person has not got insurance papers for reroof job

April 3rd

Stopped at office drop off permits

April 4th

Wrote permit to Gary Shaner for repairs at 55 south Shore Rd

April 6th

Dropped off permits

Met Tim Ramsey at old police station for inspection and found no mold, needs cleaned up is all

Old Business:

Insurance Claim – Highway and Card Family: Last month there was a discussion about an accident that happened while plowing on Bradley Ave. A plow truck hit a vehicle that was in the right of way and the Cards were upset the Town is not responsible for damages. Miller spoke with Smith about this and concluded he would write them a letter to explain the law and therefore the Town is not responsible. The Town cannot treat one case differently from the others.

Ambulance Contract with New Hudson has been updated with the current charges. Two copies were presented at the meeting to the Board for approval. Sweet motioned to approve the contract, seconded by Conklin. All in favor, with the exception of Miller, who recused himself as he is the Attorney for New Hudson. Both copies were signed by Ramsey and the Clerk will send them on to New Hudson to sign and return one copy.

NYClass Transfer: About a year ago the Board discussed transferring funds to this Municipal Fund that invests it on our behalf with a much larger return than the banks. After some discussion Ramsey mentioned he felt the Town was losing a lot of interest by postponing the transfer. Sweet stated he would like to see the total brought up to \$100,000.00 as discussed a year ago. He would also like, after the Audit, to set up an equipment fund there as well. Sweet motioned to transfer \$80,000.00 to bring the total up to \$100,000.00. This was seconded by Ramsey, all in favor, passed.

Ambulance Relocation Update: The go ahead was given by Walt Putt, Code Enforcement. There are no problems other than it needs a good cleaning. After some discussion, it was decided to have the squad bring to the Board a plan for what they need in order to occupy this space again.

Highway/Village Shared Services Agreement for the Salt Shed: A meeting was supposed to be set up between the municipalities to iron out some differences. This meeting has yet to be scheduled.

New Business:

SPCA Contract Renewal: There is the possibility the SPCA has misinterpreted their own contract. I was asked to write a letter to the Board expressing my concerns. It will be considered at their Board meeting Thursday.

Transfer of Funds from A3210.4 to a3210.2 in the amount of \$599.99 was done by motion of Ramsey and second from Conklin. This is transferring money from the Police contractual to Police equipment fund. It is to pay for the body cams from last month.

At 8:05 pm Sweet motioned to adjourn the meeting to executive session, seconded by Conklin. All in favor, passed.

At 8:49 the regular session reopened where Conklin motioned to allow Burch to hire Tyler Phillipi as part-time patrolman. Ramsey seconded, all in favor, motion passed.

Sweet motioned for Ramsey, himself and Patterer to interview the DCO applicants and make the appointment. It was seconded by Ramsey, all in favor, passed.

Respectfully submitted,

Nancy A. Orcutt, Town Clerk