



VILLAGE OF CUBA

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Michele Miller - Mayor
Douglas Rettig Sr.-Trustee
Melissa Blake- Trustee
Steve Raub- Trustee
Thomas Taylor- Trustee

Corine Bump- Clerk/Treasurer
Lori Sweet- Deputy Clerk
Richard Hall- DPW Superintendent
Robert Thomas- STP Operator
Kevin Margerum- Code Enforcer

PRESENT: Mayor Michele Miller, Trustee Douglas Rettig Sr., Trustee Blake, Trustee Raub, and Trustee Taylor

ALSO, PRESENT: Corine Bump Clerk-Treasurer, Rick Hall DPW Superintendent, and Robert Thomas STP Operator, David Crowley Town Historian, Sarah Bradley from The Cuba Cheese Shoppe.

MAYOR MILLER OPENED THE NOVEMBER 12, 2019, MEETING WITH THE PLEDGE OF ALLEGIANCE at 7:00 pm.

Mayor Miller thanked all in attendance.

GUESTS: Sarah Bradley from Cuba Cheese Shoppe.

Ms. Bradley was attending the meeting today on behalf of the Cuba Cheese Shoppe as one of the owners in addition to her father. She was in attendance today to talk about the parking in front of the business changing against their will. Sarah would like some clarification and answers pertaining to safety and maintenance going forward. With the new parking layout from the New York State Department of Transportation she said it's a cluster and now there will be an accident. With the fresh snow it's a mess and she wanted to know if there was going to be signage, perhaps parallel parking only signs or a time limit. Trustee Raub stated that per the long-standing Village Code there is no parking on either side of the roads from where Pa Ingalls Lane/ Genesee Parkway begins clear to the Village of Cuba line on Route 305 North. He stated the DOT also put up the no parking posts on the opposite side of the street near the Old Grey Hound business. When the DOT lined the spots, however according to the code there is supposed to be no parking either side. The NYSDOT granted the Cheese Shoppe the spots. She also wanted to know who was going to be responsible for plowing it and keeping it safe since it is in the New

York State DOT is right of way. Trustee Raub and Trustee Taylor advised Ms. Bradley to make contact with the NYS DOT. Ms. Bradley stated she knew all the employees there and she will reach out. With the New York State DOT lining the spots along the street for parallel parking going South and it is not visible during snow, she feels it's more of a danger now.

The parking area was not plowed Tuesday morning and while previously the business took care of the maintenance of the parking lot, they will no longer do so. Mayor Miller stated that sidewalks in the Village are the responsibility of the property owner. Ms. Bradley said she was talking about the road/parking area. Mayor Miller stated that she should contact Jonathon Engels for further clarification, as sidewalks are the property owner's responsibility. Ms. Bradley re-iterated her concern was not the sidewalk area; it was the parking lot. If it's not their property or on their Insurance certificate they aren't spending the money to plow it or line it. She does not want people hurt but if it's NYS responsibility they should maintain it. She has emailed New York State DOT with no response. Mayor Miller stated that the Village of Cuba doesn't do any sort of maintenance of Route 305 as it is a State Roadway. Trustee Raub also stated that it was the New York State Department of transportation's right of way and has nothing to do with the Village. The question was asked who plowed the area before the state restriped the right of way. Ms. Bradley stated that the Cuba Cheese Shoppe used to pay to have it plowed in the area when the lines were perpendicular however now that they are parallel parking, they do not want to be responsible for plowing and salting the parking lot.

Ms. Bradley also asked whose responsibility it is to maintain the sidewalk, and if other business owners are responsible for the sidewalk in front of their businesses.

She stated that if someone gets in an accident and they are liable, it won't be pretty as a small business owner and she is trying to do her due diligence. Ms. Bradley stated everyone comes from all over the United States and she doesn't want someone hurt.

Mayor Miller stated she went down to observe the parking situation in person. She thought there should be a physical buffer in place between the parking lot and the sidewalk to decipher parking. Trustee Rettig Sr. thought it would be a tripping hazard for people walking, but again that's a DOT question.

Ms. Bradley stated the Cheese Shoppe will not pay for a barrier. She again inquired about whose responsibility it is to maintain the sidewalk in front of the business. Specifically, do they have to pave and line it?

Clerk Bump stated that the Village Code states that if a property owner tears out a sidewalk a sidewalk must be replaced with a new sidewalk. When the Cheese Shoppe removed their sidewalk, they paved over the former sidewalk eliminating it, the state recently then put in lines to put a sidewalk area back in front of the business.

Ms. Bradley stated the cold weather and the salt rips up the paving and the Cheese Shoppe seals it and then pave it every three years.

Superintendent Hall stated the code also says the sidewalk is not supposed to be made from blacktop. They are supposed to be four feet wide by four inches thick concrete the entire length of the sidewalk.

Mayor Miller stated the whole arrangement is non-compliant with the Village Codes and the violations issued go back many years. Many issues are not up to code. The board is trying to figure out how to answer the questions truthfully. It's not the villages intent to make the situation worse, and while the board is sympathetic to their situation, she stated they can't answer how to make the newly lined sidewalk to be maintained when in fact it is supposed to be 4 feet wide by 4 inches thick blocks maintained by the property owner.

Ms. Bradley asked if the sidewalk is on the NYS right of way why does the Cheese Shoppe have to maintain the sidewalk? Clerk Bump stated that all the property owners on Rte 305 that have sidewalks in the right of way in front of their properties must ensure they are compliant. Ms. Bradley asked if all the businesses maintain their own sidewalks and keep them up to code, and Clerk Bump responded if there is a business property not up to code, they have been put on notice.

Mayor Miller stated the problem goes all the way back to when the sidewalk at the Cheese Shoppe was paved over. It was done without permission from the Village and the NYSDOT, it has been formally asked to be replaced for at least eleven years, and none of it was done with permission. From the get-go, it should have come to NYS and to the Village, the same with the signs- they didn't come to the village. Ms. Bradley asked what signs, and Mayor Miller stated both the electronic sign (permission for a sign was granted but once installed violated the code) out front and the newly installed sign last month over the entry way. Ms. Bradley was not aware of needing permission. Clerk Bump also stated that if the signs are going along a State Rd, not only does it go before the Planning Board's sign committee additionally request for approval is submitted to The NYS Department of Transportation and she cited The Old Grey Hound, Kendall Karn Automotive and Benson Construction as just a few of the businesses with signs installed in the recent past who had to have both the Planning Board and DOT approval as well.

Ms. Bradley said what happened in the past is in the past and she can't change it. She's trying to do her due diligence going forward. She feels they are the poster child and she has to do whatever she can to keep her business moving forward.

Her next question was when is there going to be a sidewalk installed across the street at the Old Grey Hound, because people walk through there all the time. Clerk Bump stated there has never been a sidewalk there, so they are complying. A property owner can't be forced to install a sidewalk where one never existed.

Mayor Miller stated she has asked about sidewalks being put in across the street and the property owner Marlene Doyle is happy to put one in but NYS is not interested in having one put in. She stated there are also existing gas lines underground in that area, she is not sure how far down they are but has seen the yellow flags marking out the gas lines. Mayor Miller stated the problem Marlene had was she asked for permission instead of just going ahead and doing what she wanted.

Ms. Bradley's last question was if there is an accident the way the parking is now, will the Cheese Shoppe be liable?

Trustee Rettig Sr. responded that she wouldn't be any more responsible than they were before when parking was the illegal perpendicular parking.

Ms. Bradley stated she will find out with NYS where the Cheese Shoppe's liability ends, and the State's responsibility begins. If someone slips and falls in the parking spots would that be the state, but if the customer were to come around to the ramp or the stairs the responsibility would be on the Cheese Shoppe. She wants to define the line and do the due diligence. She wanted to ensure she didn't miss anything with the Village.

Trustee Rettig Sr. suggested she follow up the emails with a registered letter. He stated it is a lot easier to ignore an email than it is a registered letter and she might get better answers.

Mayor Miller asked if anyone else had questions for Ms. Bradley and no one did. Ms. Bradley left.

MINUTES:

Discussion took place on the minutes of the 10/14/19 Board Meeting. The minutes were forwarded to the Board for review prior to tonight's meeting.

TRUSTEE STEVE RAUB MADE A MOTION TO ACCEPT THE MINUTES AS WRITTEN WITH TRUSTEE THOMAS BLAKE GIVING A SECOND. ALL IN FAVOR AND THE MINUTES WERE APPROVED.

BILLS:

The bills were reviewed by Mayor Miller, Trustee Rettig Sr., and Trustee Raub prior to tonight's meeting. With there being no questions about the bills, Trustee Rettig Sr. stated there is money to pay the bills according to the bank statement. Trustee Taylor asked if Kevin does drive by's of properties or is it based on code complaints. If he is out and about in the village and he sees something clearly violating code he addresses it, but often acts on complaints submitted.

TRUSTEE RETTIG SR. MADE A MOTION TO PAY THE BILLS WITH TRUSTEE RAUB. GIVING A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.

Approval of Claims and Bill Payment: Abstracts Voucher #'s 20200255-202000315

General Fund – \$26,874.59 Water Fund\$12,813.30 - Sewer Fund- \$6,796.05

TOTAL- \$46,483.94

POLICE REPORT:

Submitted and on file. Trustee Rettig Sr. suggested that the mayor contact Chief Burch for increased patrol with the parking change at the Cheese Shoppe. Mayor Miller stated she has reached out to the police department about the streets with no parking and people using civil disobedience and parking there anyway. Trustee Raub stated he didn't recall anyone from Prospect St. in attendance at the Public Hearing meeting expressing any concern.

BUILDING INSP./CEO:

(Code Officer was out of the office) Trustee Rettig Sr. had a question from the assessor about when they would begin getting updated building permits records. Mayor Miller will ask Kevin again to submit them to the assessor.

Kevin called Clerk Bump to ask the approximate time zoning was instituted in the Village as he has a complaint from a resident on Elm St. as to a streetlight in the parking Lot of a business. The streetlight existed before zoning laws, so it is in compliance and grandfathered. The property owner has the light on timer which seems to be malfunctioning. The business has offered to buy the resident window coverings in an effort to assist with the dulling the light coming through the residence's windows.

Full report on file at the Clerk's Office.

WASTEWATER PLANT REPORT:

Robert reported the plant operated great last month with 97% removal for CBOD and 97% removal for TSS. TKN at 1.05 mg/l and Fecal California at 10 mom/100,

\$1095 was billed for septage in September. Robert repaired the lab office boiler with a new gas valve, control module, and intermittent pilot kit.

Several pieces of equipment were serviced including the tractor blowers and generator.

A replacement of a mechanical seal on a return sludge pump happened in October.

The replacement of a three-phase monitor relay on primary clarifier #2.

A load of medium stone was ordered for fill from blades at the county bid price of \$34.75 per ton delivered. This is for the new outfall of 003.

Savon Thompson is working on our new SPDES permit.

Robert spoke with the board about the sewer break at Cuba lake Züech's transported sewer waste to the sewer treatment plant and Robert feels that the amount of sewage transported should be billed to the Town of Cuba for district 5 as the sewer treatment plant still received the waste even though it didn't come through the pipes. Robert also has concerns about the data logger for Sewer District 5 still not working. We will wait for the next quarterly billing and add the numbers Robert gives Corine from the manifest to the next quarter bill.

Robert stated that according to the Town minutes for Sewer District 5 the data logger has not been repaired or replaced. On average it is 36,000 gallons a day however it is now malfunctioning, and the Town of Cuba does not wish to replace the data logger. Mayor Miller will add to the contract that the maintenance requirement be added in Robert stated from the board minutes that they had bids of \$1820 \$2100 but a simpler data recorder could be ordered less expensive between \$400 and \$600. The board members agree that accountability is fair. Mayor Miller stated Lori Sweet is retyping the contract between the Town and Village now.

SUPERINTENDENT OF PUBLIC WORKS:

The monthly water test results for E/Coli Coliform - both "negative".

Three more hometown hero banners were put up once they were made.

Flower boxes were transported back to the shop for winter storage.

Hydrants were flushed the last full week of October.

Loose stone was swept up on Jackson Hill from route 305 to Smith Road for the town of Cuba as part of shared services.

The W. Main St. drain project landscaping is complete with the exception of seed and hay in the spring.

The Champlain well house rehab it's up and running needs to run natural gas lines paint the ceiling in the window trim and the trim outside of the window needs completed.

New sidewalk blocks were poured where the tree contractor caused damage nine Orchard 76 S. 35 Spring and 11 Grace streets the contractor paid for the cost of the concrete and labor.

Poured concrete at our shop for half of our floor drain

All of the park bathrooms were winterized for the season

The water was turned off to Fireman's Park and both cemeteries for the season in addition to skate park equipment being put away for the winter

For no parking signs on village streets from 2 AM to 6 AM were placed around the village

Two new handicap parking spots were painted on the road on Green Street by the Methodist Church

The Sanders and plows were brought in and gone through so that they are ready for the season

Equipment repairs replaced fuel tank strap on the 06 Ford pick up

There were water issues and a two-way solenoid and strainer on check valve in Champlain well replaced the curb box at 68 Spring St. and there was a water main break on Champlain Street. Rick thanked the crew members that worked overtime to make the repair

The new employee is working out well so far

Superintendent Hall asked for permission to release surplus equipment in a trade. There is no money invested, Superintendent Hall acquired it more than six years ago. It is a fork truck for \$500 that will be traded to Cuba Auto Sales to put towards the cost of a van with a boom not to exceed \$5000. Hall stated he intends to use the funds from the previously sold surplus equipment and we have \$4300 to put towards the van. Trustee Rettig Sr. asked if Hall got comparable process and he stated he checked auctions international and the prices are all higher. Rick does not have exact specs due to a death in Stewart's family.

A MOTION WAS MADE BY TRUSTEE TAYLOR AND SECONDED BY TRUSTEE BLAKE TO DECLARE THE FORK TRUCK AS SURPLUS EQUIPMENT AND AGREED TO TRADING IT TO CUBA AUTO SALES FOR \$500. ALL IN FAVOR OF THE MOTION CARRIED.

A MOTION WAS MADE BY STEVE RAUB AND SECONDED BY TRUSTEE TAYLOR TO PURCHASE THE VAN WITH THE BOOM FROM CUBA AUTO SALES AT A COST NOT TO EXCEED \$5000 ALL IN FAVOR THE MOTION CARRIED.

Clerk Treasurer Bump will put a tax-exempt form in his mail slot when it comes time for purchase.

CLERK/TREASURER REPORT:

Corine has submitted the [NYS 1, NYS 45](#) and the Retirement report.

The County Gathered up the unpaid tax bills and sent the re-levy amounts. The base amount of unpaid is \$36,609.86 with the penalty amounts at 8%-\$2,928.79 and 7 %\$ 2,767.71 for a total of 42,306.35. I emailed J Nelson to ensure they removed 2 \$0.00 owed bills for a property on Maple and The CFD as when the \$2.00 penalty was added it gave them a balance of \$2.16 each. The report was notarized by a Notary at Community Bank and Corine has to double check it then send it in the mail back to the County.

Corine has been in contact with Nicole from the Accounting Firm and sent additional requested documents to continue the process, there were some questions from a board member about the contract, and Nicole offered up responses that were passed along to the member with questions Corine hopes that it will be signed tonight.

A resident on Grace St. had a significant water and sewer leak and has submitted required documentation for a possible credit.

Corine registered the office for a webinar about the Elections in March. The cost is \$30 and will be participating in December.

Corine worked with Mark Brown who helped order the new computer piggybacking off another contract. The total will be a little less than previously submitted. The current Windows 7 support will no longer be offered after 1/14/19.

The EZ Pass violation was called in and it was an error on the camera's part. The violation was removed.

Sarah Phearsdorff from Southern Tier West sent an email asking the Village of Cuba to consider upgrading the website which would be a cost increase of \$77 for the Town of Cuba and The Village of Cuba. Sarah provided a link of some upgraded websites and they look easy to navigate, appealing to the eye and user friendly. It's going before the Town of Cuba at tonight's meeting and Nancy's opinion is with it only being an increase of \$77, if we don't like it on a trial run, we can simply not go with it next year.

Corine is working on the Payroll Certification report for Allegany County.

Corine and Lori registered for a free online class called the Allegany County Visitor's Journey. The course outline is about tourism, Interest, Expectations, and Making a difference in not only Cuba but the County.

A retired trainer for Police/K-9 dogs was in the office to inquire if the Village had any enclosed property where the new "dog recruits" could be trained. Does the board have any ideas? Last year the bloodhound puppy was trained across the street and her first day on the job located a missing two-year-old child!

Dan from Bond Financial called to inquire if he could set up an appointment to discuss other health care options for the Village of Cuba. He made an appointment to use 20 minutes of the Clerk's Deputy Clerk's time 11/21/19 at 2:15 pm.

Corine called Lou Conklin at the Chamber to discuss the current provider- Bene-Care. Corine also spoke with Lee James who was instrumental in obtaining the Group rate for Chamber members years ago. She said if the Village has any questions to reach out to her.

After board review of a dispute form from a resident on Spring St Main St. submitted a request for a sewer credit due to a significant leak in his basement. 21,000 gallons of water remained in his basement and did not go into the sewer. The appropriate documentation was submitted he paid the balance equal to the last bill and is asking for the credit. Past practice is to accept the submitted dispute if all the appropriate documentation has been presented.

COMMITTEE REPORTS:

REFUSE:

Trustee Rettig Sr. is of the opinion Friendship does not want to bid the refuse out. Trustee Rettig states his concern is the cost of the repair bill every month in addition to continually having to pay for overtime.

Mayor Miller stated the Villsga could do our own investigation into hiring refuse elsewhere. Trustee Taylor states from what he understands Town residents are paying \$40 a month which would be \$26,000 a month times twelve months for approximately 650 customers. The whole refuse portion is \$144,000 a year and that would be doubling the bill plus. Trustee Taylor states the men who work for the refuse truck have no benefits and don't even have a forty-hour week, but bigger businesses have to make a profit.

Clerk Bump mentioned speaking with the Town of friendship regarding the trash/recycling schedule for Christmas 2020. Clerk Bump's concern with keeping trash pickup on Christmas Eve is the employees running the truck and it breaking down and keeping the employees from celebrating the holidays, is the dump open Christmas Eve, and how late?

Trustee Rettig and will get prices before actually putting it out to bid.

FINANCE:

TRUSTEE RAUB MADE A MOTION TO ALLOW THE SEWER CREDIT OF 21,000 GALLONS \$173.25 WITH TRUSTEE TAYLOR GIVING A SECOND. TRUSTEE RETTIG R. WAS OPPOSED. MOTION CARRIED.

Trustee Rettig Sr. states he thinks property owner should check their systems and feels like it's turning into an epidemic. Mayor Miller stated for someone like her that's not feasible, her hot water tank could be fine one day and break the next.

Trustee Rettig spoke with Austin Security and they dropped their quote for rekeying the locks from \$3,292 to \$2,089. It would be the same key front and back with a computer tie on who comes and goes. It was decided to table the upgrade until later in the year to see where the budget stands. For now, Superintendent Hall will replace the malfunctioning back door entry with the replacement sent by the lock company.

Clerk Bump discussed the Cintas Contract. The contract was “renewed” in April of 2018 but there is no signature of anyone from the Village on the contract. If the contract is broken the Village is responsible to pay the equivalent of 10 weeks’ worth of payments to Cintas. Trustee Rettig asked why the crew wants a new uniform company and Superintendent Hall stated that an employee is unhappy with the service two weeks in a row. Some garments are coming back still soiled and ripped/ torn, missing a zipper, etc. He stated he has seen multiple sets turned in and the same amount is not returned. At this time, it was decided Mayor Miller will contact the company officials and try to clear up communication and create a better relationship with the company going forward.

PARKS:

Mayor Miller is watching a webinar Saturday about Cuba becoming a trail town and Trustee Taylor is attending a Trail Town meeting at Crossroads. There was more vandalism with spray paint on the Greenway Trail and the foot bridge crossing the railroad tracks.

Trustee Raub asked if there had been any progress with acquiring the eye beams for the creek reinforcement and at this time none.

MAYOR’S REPORT:

With Lee James being the incoming Supervisor beginning the first of January, Michele and Lee met to discuss many items and carry on an agenda with prior Supervisor Joe Miller. Some of the topics discussed were the shared services agreement, the Sewer District, creek remediation, the excavation of three hundred feet of the creek and it would be beneficial if the town could excavate three hundred more feet. They discussed the I beams for the retaining wall in the creek, and the railroad overpass on Spring St.

There has been packaged ads distributed carelessly throughout the Village of Cuba from the Olean/Bradford Marketplace. Mayor Miller called about the sporadic and messy disbursal and the person she spoke with said the person who did it has been released from the company and it will not happen again. They apologized and The Village will wait to see how the disbursal proceeds.

There is a current lawsuit against the village for an accident on Grove St. It has been turned over to the insurance company for the Village of Cuba.

Mayor Miller spoke about the Tree company hired to remove the trees in the village. The village saved \$4,000 by hiring the service and there were many issues. The village crew had to follow up after the service left. There were gouges left in people’s lawns, broken sidewalk blocks, and trees were removed in a manner that encouraged damages. Superintendent Hall acquired a bid packet from the City of Olean. Mayor Miller would like to see some of the information used by the Village for future tree removal in The Village of Cuba. Hall stated the service dropped a 35-foot-long piece in one cut which cause homes to shake. That leaves the question of the infrastructure, gas lines, water/ sewer lines and possible damage to such. He did say the wood arrived at the shop in chunks

ready to be split, because the service couldn't handle large pieces. There was a small utility trailer and a Chevy Avalanche vehicle to transport the wood to the garage for future heating of the garage. That did lead to a lot of man hours saved at the garage. The service got thrown out of where he was dumping and was asked to not come back again. All the areas were cleaned up except a property on Bishop and put a piece of slate back in on Stone St. Mayor Miller's concern was also the timeliness of finishing the project.

NEW BUSINESS:

Trustee Raub brought up a possible light project brought to the board and Planning Board by Dr. Michael Doyle previously to add historic streetlights to Main St. It would be individually based and the electric connections to the business's would be the property owner's responsibility. There are students from Alfred working on drawings for a possible look.

Dave Crowley expressed his happiness that the Village is getting in the Trail Town Initiative, he feels it will benefit Cuba and is excited for what's to come.

Tom Taylor stated there has been a link added to the Village's web page for the trail information for the Greenway etc. He stated it's a long-range plan with promise.

Janice Tata called the Clerk Treasurer asking for some contact information for possible contacts in Cuba. Mayor Miller discussed a meeting with Lee James and Ms. Tata from Coblestone Hotels. There is interest in bringing a Coblestone hotel to the Cuba Area. A feasibility study would need to be done, and if the situation is a go, then investors would be sought. The possibilities are exciting with the ongoing trail town project and growth within the community. If there are citizens interested in investing Coblestone welcomes ideas and possibilities. One advantage to staying inside the Village is the water and sewer.

Clerk Bump asked if the Board will consider upgrading the website for the \$77.00 increase. Trustee Rettig Sr. said there is a possibility the Fire District would like to be a part of the website as well.

TRUSTEE RETTIG SR. MADE A MOTION TO UPGRADE THE WEBSITE TO THE NEW STYLE WITH SARAH PHEARSDORPH WITH SOUTHERN TIER WEST AND TRUSTEE TAYLOR GAVE A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.

OLD BUSINESS:

Trustee Rettig Sr. had a question about the way a resident was billed when the sidewalk at his home was repaired. Trustee Rettig Sr. feels that the resident should have known exact figures with time and material before the project was done. Superintendent Hall stated he spoke with the homeowner prior to the project, there was no way to know how much time and materials would be used and he used the same formula from 2013 to create the bill for the resident. Trustee Rettig Sr. stated if the Village is going to once again get into the sidewalk repair business there should be a clear way to bill so homeowners are not surprised. Hall stated there is an amount for 4" and 6" of

concrete incorporated into the formula where if it's in a driveway or driveway apron it's \$5.70 a square foot, and if it's just regular sidewalk it's \$4 and change using the formula from 2013. Trustee Rettig Sr. said he's not going to dissect the issue but going forward he would like to see a different way to communicate the bill. Backfill, hay, seed, labor etc. should be communicated clearly from the beginning before the work was done.

TRUSTEE RETTIG SR. MADE A MOTION TO UPGRADE THE WEBSITE TO THE NEW STYLE WITH SARAH PHEARSDORPH SOUTHERN TIER WEST AND TRUSTEE TAYLOR GAVE A SECOND. ALL IN FAVOR AND THE MOTION CARRIED.

TRUSTEE RETTIG SR. MADE A MOTION TO ADJOURN WITH TRUSTEE RAUB GIVING A SECOND. ALL IN FAVOR AND THE MEETING CLOSED AT 4:59 PM.

Respectfully Submitted,

Corine Bump

Clerk/ Treasurer