

**The Cuba Joint Fire District held its regular monthly meeting on Wednesday June 12, 2019 at 7:00 P.M. in the AAACC at 4 Green Street, Cuba, New York.**

Meeting was called to order by Chairman Clark.

- The meeting opened with the pledge to the flag.

**Roll Call:** Wayne Butts – present, Lee Clark – present, Mike Johnson – present, Tab Loftis – present, Doug Rettig, Sr. – present, Treasurer Carolyn Root – present.

Others present: CFD Chief Nick Sweet, CFD President John Wilson, Asst. Chief Aaron Appleby, Lee James of Dye Insurance, Dave Hardman.

**Reading of the minutes from previous meeting:**

The Commissioners reviewed the minutes from the April 10, 2019 meeting:

***Motion by Tab Loftis, 2<sup>nd</sup> by Wayne Butts, to approve the May 2019 minutes as presented.***

Vote: 5 Aye, 0 Nay, Motion carried.

- See New Business for Lee James insurance presentation.

**Treasurer:**

1. Treasurer's report by: Carolyn Root:

***Motion by Wayne Butts, 2<sup>nd</sup> by Mike Johnson, to approve the Treasurer's report.***

Vote: 5 Aye, 0 Nay, Motion carried.

2. Presentation of bills: Following an audit of the Abstract and vouchers by the Board, there was a ***Motion by Wayne Butts, 2<sup>nd</sup> by Mike Johnson, to order the Treasurer to pay the bills as presented, covering vouchers vouchers 19-2025 thru 19-2031 in the amount of \$7,385.72***

Vote: 5 Aye, 0 Nay, Motion carried.

3. Presentation of the monthly audit of vouchers and accounts by Doug Rettig, Sr.

***Motion by Wayne Butts, 2<sup>nd</sup> by Tab Loftis, to approve the audit.***

Vote: 5 Aye, 0 Nay, Motion carried.

**Chief's report by:** Chief Nick Sweet:

1. Chief's report read and on file.

a. Chief Sweet stated that he has suspended 6 members for lack of physicals.

b. ***Motion by Wayne Butts, 2<sup>nd</sup> by Tab Loftis to send 5 members to the First Due training seminar to be held on September 14-15, 2019 at The Hall ~ Hall Development 40 North 4<sup>th</sup> Street, Allegany, NY, at a cost of \$425.00, and to consider any other possible attendees at the next meeting.***

Vote: 5 Aye, 0 Nay, Motion carried.

c. ***Motion by Tab Loftis, 2<sup>nd</sup> by Mike Johnson, to authorize the Chief to purchase the Stokes basket as budgeted for in the FY 2020 budget in the amount of \$625.00.***

Vote: 5 Aye, 0 Nay, Motion carried.

2. Question regarding the status of the dry hydrants from the DEC grant and Chief Sweet reported that as soon as the County did their part the installations could be finished.

3. Incident report read and on file – 19 incidents during the month of May.

**Communications:**

1. Membership: The fire department Board approved one applicant but the application could not be found so the Board of Commissioners will not be able to act on it until the next meeting.
2. Letter received from the Belfast Fire Department, Inc. acknowledging their approval for Dana Atherton to respond to emergencies within the Cuba Joint Fire District, as provided for under General Municipal Law §209-1.b. Placed in file.

**Reports of Committees:**

1. Grants by Mike Johnson – nothing received yet regarding the last application.

2. Truck committee by Doug Rettig, Sr. – 4 members (Doug Rettig, Sr, Tab Loftis, Chief Nick Sweet and Asst. Chief Justin Sweet) attended the 2019 Fire Equipment Expo in Harrisburg, Pa May 16<sup>th</sup> and 17<sup>th</sup>. Tab and Nick also looked at 2 used trucks being sold by Command Fire of Landisville, Pa., but did not feel that either would work for us. The committee members did speak with numerous vendors at the show, and came back with several new ideas and a slight change of direction towards our goal. There was considerable discussion regarding the possibility of slowing down the design process and waiting for another year before bidding a new truck and reducing the fleet to 3 trucks. Discussion was also held regarding selling Cuba 3 now and putting the funds towards the new truck.

***Motion by Wayne Butts, 2<sup>nd</sup> by Mike Johnson, to put Cuba 3 on the market now.***

Vote: 5 Aye, 0 Nay Motion carried.

Commissioner Rettig is to put together information on the truck and contact possible vendors.

3. Medical by Doug Rettig, Sr. – Occustar report has been received and filed.  
***Motion by Tab Loftis, 2<sup>nd</sup> by Wayne Butts, that the District pay for the additional cost for the three members who took advantage of the DOT option but that the membership be notified that from here on - any member who added the DOT option to their physical would be personally responsible for the added cost.***

Vote: 5 Aye, 0 Nay, Motion carried.

4. Policies by Mike Johnson – is circulating the list of attendees for the mandated course, has received a folder of information from the District Insurance agent, and will be using the State supplied presentations for the training.

#### **Unfinished Business:**

1. Wayne Butts asked about false alarms and Chief Sweet replied that they are way down for this month and hasn't had any recently.

#### **New Business:**

1. Lee James of Lawrence Dye, Inc. delivered a binder containing the provisions of the 2019/2020 insurance package.  
2. Tab Loftis reported that 10 sets of PPE have been sent out for cleaning and repair, one pair of bunker pants needs repair costing \$30.00, one coat needs repairs costing \$230.00

***Motion by Wayne Butts, 2<sup>nd</sup> by Mike Johnson, to repair these two items.***

Vote: 5 Aye, 0 Nay Motion carried.

#### **Open Forum:**

1. Aaron Appleby asked if the Truck Committee was going to continue working on the specs for a new truck even though the bidding was postponed for a year. Chairman Clark stated that the Committee would continue to function, just a little slower.  
2. Brief discussion regarding changing the July 2019 meeting – no action taken.

**Executive Session:** Not required.

#### **Reading of the Minutes:**

***Motion by Wayne Butts, 2<sup>nd</sup> by Mike Johnson, to dispense with the reading of the minutes.***

Vote: 5 Aye, 0 Nay, Motion carried.

***Motion by Mike Johnson, 2<sup>nd</sup> by Wayne Butts, to adjourn.***

Vote: 5 Aye, 0 Nay. Motion carried.

Meeting adjourned at 7:57 PM.

Respectfully submitted,  
Douglas Rettig, Sr. Secretary